



# Inner South Community Committee

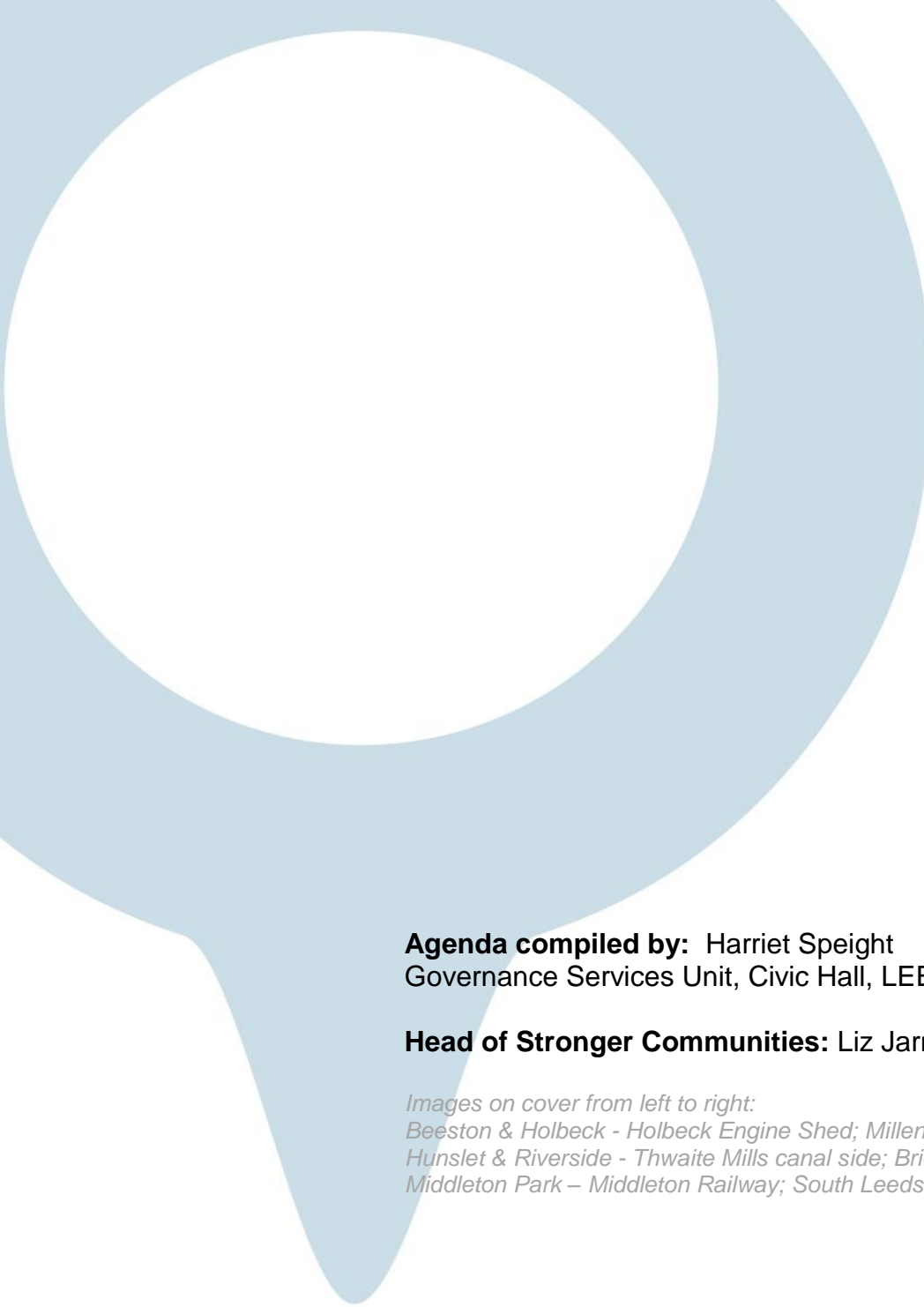
Beeston & Holbeck, Hunslet & Riverside, Middleton Park

**Meeting to be held in Civic Hall, Leeds, LS1 1UR**  
Wednesday, 27th November, 2019 at 2.00 pm

**Councillors:**

- |            |                          |
|------------|--------------------------|
| G Almass   | - Beeston and Holbeck;   |
| A Gabriel  | - Beeston and Holbeck;   |
| A Scopes   | - Beeston and Holbeck;   |
| M Iqbal    | - Hunslet and Riverside; |
| E Nash     | - Hunslet and Riverside; |
| P Wray     | - Hunslet and Riverside; |
| J Blake    | - Middleton Park;        |
| K Groves   | - Middleton Park;        |
| P Truswell | - Middleton Park;        |





**Agenda compiled by:** Harriet Speight  
Governance Services Unit, Civic Hall, LEEDS LS1 1UR Tel 37 89954

**Head of Stronger Communities:** Liz Jarmin Tel: 0113 37 89035

*Images on cover from left to right:  
Beeston & Holbeck - Holbeck Engine Shed; Millennium Gardens  
Hunslet & Riverside - Thwaite Mills canal side; Bridgewater Place  
Middleton Park – Middleton Railway; South Leeds Academy*

# A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded). (*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Democratic Services at least 24 hours before the meeting)</p>	
2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p><b>RESOLVED –</b> That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p>	
3			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration (The special circumstances shall be specified in the minutes)</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
4			<p><b>DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS</b></p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.</p>	
5			<p><b>APOLOGIES FOR ABSENCE</b></p> <p>To receive any apologies for absence.</p>	
6			<p><b>MINUTES</b></p> <p>To receive and approve the minutes of the meeting held on 4<sup>th</sup> September 2019.</p>	1 - 6
7			<p><b>OPEN FORUM</b></p> <p>In accordance with Paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
8			<p><b>INNER SOUTH COMMUNITY COMMITTEE - FINANCE REPORT</b></p> <p>To consider the report of the Head of Stronger Communities setting out the delegated budget position for the Community Committee and inviting Members to consider the wellbeing applications submitted.</p>	7 - 22
9			<p><b>INNER SOUTH COMMUNITY COMMITTEE - UPDATE REPORT</b></p> <p>To consider the report of the Head of Stronger Communities providing a summary of work which the Communities Team are engaged in that is not covered elsewhere on this agenda.</p>	23 - 48

Item No	Ward/Equal Opportunities	Item Not Open		Page No
10			<p><b>PREVENT IN LEEDS</b></p> <p>To consider the report of the Head of Stronger Communities that introduces a verbal update on the Prevent agenda in the Inner South Community Committee Area.</p>	49 - 50
11			<p><b>WASTE SERVICE REVIEW</b></p> <p>To consider the report of the Head of Stronger Communities that introduces an update on the Service Review of Waste Management.</p>	51 - 66
12			<p><b>TIME, DATE AND VENUE OF NEXT MEETING</b></p> <p>The next meeting will take place at 2 p.m. on Wednesday, 4<sup>th</sup> March 2020, at Belle Isle Tenant Management Organisation.</p> <p><b>THIRD PARTY RECORDING</b></p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts on the front of this agenda.</p> <p>Use of Recordings by Third Parties – code of practice</p> <ol style="list-style-type: none"> <li>a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.</li> <li>b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.</li> </ol>	

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## INNER SOUTH COMMUNITY COMMITTEE

WEDNESDAY, 4TH SEPTEMBER, 2019

**PRESENT:** Councillor A Gabriel in the Chair

Councillors J Blake, K Groves, M Iqbal,  
A Scopes, P Truswell and P Wray

### 17 Appeals Against Refusal of Inspection of Documents

There were no appeals.

### 18 Exempt Information - Possible Exclusion of the Press and Public

There were no exempt items.

### 19 Late Items

With the agreement of the Chair, one late item of business was admitted to the agenda entitled, 'Get Set Leeds – Making Leeds a More Active City'. The report could not have been included within the agenda as originally published due to scheduled clearance at the Community Committees Chair's Forum taking place after the meeting of the Inner South Community Committee for this cycle. (Minute 28 refers.)

Although not a formal late item, some supplementary information was distributed in relation to Item 9 – Inner South Community Committee Finance Report. (Minute 25 refers.)

### 20 Declaration of Disclosable Pecuniary and Other Interests

There were no declarations of disclosable pecuniary interests.

### 21 Apologies for Absence

Apologies for absence were received from Councillors Nash and Almass.

### 22 Minutes

**RESOLVED** – That the minutes of the meeting held 12<sup>th</sup> June 2019 be approved as an accurate record.

#### Matters Arising

In relation to Minute 9, Members discussed the deferred appointment to the Inner South Local Care Partnerships. Members noted the importance of the wider role of the representative in relation to wellbeing and social care.

Draft minutes to be approved at the meeting  
to be held on Wednesday, 27th November, 2019

Therefore, Members were minded to appoint the two Health, Wellbeing and Social Care Champions in the Inner South to both Local Care Partnerships – Councillor Almass (Adult Social Care) and Councillor Truswell (Health and Wellbeing). Members also requested that the Health Partnerships Team return to the Committee to provide a progress update in due course.

**RESOLVED** – That Councillor P Truswell and Councillor G Almass be appointed to the Middleton Local Care Partnership and the Beeston Local Care Partnership.

## **23 Open Forum**

There were no matters raised on this occasion.

## **24 Inner South Community Committee - Update Report**

The Head of Stronger Communities submitted a report that provided a summary of the work undertaken by the Communities Team based on the priorities identified by the Inner South Community Committee.

A Facebook engagement update was appended to the report.

Martin Hackett, Localities Programme Manager, introduced the report and highlighted the following:

- The date of the next Inner South Youth Summit for primary school pupils, themed around healthy lifestyles, had been confirmed as 22<sup>nd</sup> January 2020. Councillor Scopes added that the theme had been chosen in recognition of the importance of early intervention to tackle childhood obesity;
- Following the last meeting of the Committee, recruitment of a Civil/Environmental Enforcement Officer had been undertaken and was now in the final stages. Based on the model in Morley, it was expected that the role would be partially funded by approximately 50% via fines dealt for dog fouling and illegal parking activity;
- Members were informed that £1m funding had been secured by the Highways department to improve road safety and green space within the Holbeck priority neighbourhood. Additional funding was required to support the project, and Members queried the allocation of CLLD funding and whether this could be used. Members were informed that applications had been submitted for CLLD funding in early 2020, and that an update would be provided on progress at the next meeting of the Committee.

**RESOLVED** – That the contents of the report be noted.

*Councillor Paul Wray arrived at 7:15 pm, during discussion of this item.*

## **25 Inner South Community Committee - Finance Report**



The Head of Stronger Communities submitted a report that set out the delegated budget position for the Community Committee and invited Members to consider the wellbeing applications submitted.

Two additional wellbeing applications for consideration were distributed to Members following agenda publication.

The projects set out in the report were discussed and agreed as follows:

<b>Project Title</b>	<b>Wards</b>	<b>Amount requested from Wellbeing Budget</b>	<b>Decision</b>
Holbeck Foodbank	Beeston & Holbeck (£1,000) and Hunslet & Riverside (£1,000)	£2,000 (Revenue)	Approved
Cross Flatts Lantern Festival	Hunslet & Riverside (£750), Beeston & Holbeck (£750)	£1,500 (Revenue)	Approved
LS-TEN DIY Skatepark	Hunslet & Riverside	£4,826.76 (Capital)	Approved
Bile Bean Sign Restoration	Hunslet and Riverside	£5,500 (Capital)	Approved
Educational Academy – Hamara Supplementary School	Hunslet and Riverside	£10,793.50 (Revenue)	Approved
Garnets Pocket Park Infographic Sign	Hunslet and Riverside	£600 (Revenue)	Approved
After School Vocational Training Programme	Hunslet and Riverside (£7,820) Middleton Park (£12,024)	£26,069	Approved
How To Jump Over The Moon	Beeston & Holbeck £1,621.50, Hunslet & Riverside £1,621.50	£3,243.00 (Revenue)	Approved
St Peters Court Perimeter Fencing	Hunslet & Riverside	£932.50 (Capital)	Approved

Members discussed a number of matters elsewhere within the report, including:

- Members suggested using existing infrastructure, such as housing officers, to distribute flyers for upcoming events and activities. Councillor Scopes informed Members that a meeting was scheduled with the Communications team to discuss methods of engagement to increase awareness of projects and attendance at events.
- Members commented on the imbalance in the CIL funding allocated to each ward, and requested that a list of CIL allocations for all 33 wards be submitted with the Finance report at the next meeting to illustrate the difference across the city.

## **RESOLVED –**

- a) That the details of the Wellbeing Budget position be noted;
- b) That the wellbeing applications be approved as set out above;
- c) That the details of the projects approved via Delegated Decision be noted;
- d) That the monitoring information of the Committee's funded projects be noted;
- e) That the details of the Youth Activities Fund (YAF) position be noted;
- f) That the details of the Small Grants Budget be noted;
- g) That the details of the Community Skips Budget be noted;
- h) That the details of the Capital Budget be noted;
- i) That the details of the Community Infrastructure Levy Budget be noted.

## **26 Climate Emergency and Air Quality**

The Chief Officer, Sustainable Energy and Air Quality, submitted a report that provided an overview of the presentation given to the Community Committee to provide background on the Climate Emergency and on-going work on air quality.

Emma Slater, Project Manager, provided a PowerPoint presentation, highlighting the following:

- Background of the Climate emergency, including the ambition to be carbon neutral by 2030, which required support from a range of partners within the city;
- A summary of the ongoing broad consultation to find ways to enable people to make more environmentally friendly choices;
- The impact of the food waste, energy usage, consumerism, biodiversity and travel.

Members made a number of suggestions for engaging the local community, including:

- Ensuring that all consultation activities focus on those who are not already engaged to gain a good understanding barriers;
- Accessing parents through children and young people through messages passed on from assemblies and workshops;
- Members provided some examples of grass verges that could be utilised for planting and increasing biodiversity;
- Use of language can be exclusive, particularly in relation to diet and lifestyle choices;
- Publishing and distributing information about affordable lifestyle changes, as often more sustainable options can be / are perceived to be more expensive;
- The need to work with faith institutions to engage with people who speak English as an additional language;

- Members suggested that the Council’s role as licensing authority needed to be addressed in regards to fast-food and takeaway premises.

**RESOLVED** – That the contents of the report and presentation, along with Members comments, be noted.

## **27 Get Set Leeds - Making Leeds a More Active City**

The Director of Public Health and the Head of Active Leeds submitted a report that provided the Community Committee with an update on the progress made in relation to “Making Leeds a More Active City”, an update on the development of the Physical Activity Social Movement and Ambition for Leeds, and an overview of “Get Set Leeds” and starting the city wide conversation.

Katy Bowden (Development Manager, Sports and Active Lifestyles) and Martin Lee (Active Leeds Health Programme Manager) provided a PowerPoint presentation, including a short promotional film, highlighting the following:

- The ambition for Leeds to be the most active city in England;
- Statistics for Diabetes in the Inner South area;
- Summary of the engagement plan to understand individual priorities and barriers;
- Timeline of events leading up to implementation of ambition in June 2020.

Members discussed a number of matters, including:

- Importance of sharing good practice, such as the success of the Neighbourhood Network activity programmes for older people;
- In response to a query about the research base, Members were informed that partnership with Leeds Beckett University was ongoing to develop key themes;
- The need to embed activities in existing frameworks, such as teaching English to Other Speaking Languages (ESOL) classes, to address language barriers;
- Members noted the success of the Park Run scheme in Leeds, and were informed that there were more Park Runs facilitated in Leeds than any other city in the UK. Members suggested that work needed to continue to make parks across the city more accessible to encourage similar events;
- The benefits of physical activity, such as positive social interaction, reduction in falls in older people and improved mental health.

**RESOLVED** - That the contents of the report and presentation, along with Members comments, be noted.

At the end of the meeting, all Members joined the Chair in formally thanking Martin Hackett, Localities Programme Manager, for his work over the past 37 years and wished him all the best for his retirement.

## **28 Time, Date and Venue of Next Meeting**

The next meeting will take place at 2 pm on 27th November 2019 at Civic Hall, Leeds, LS1 1UR.



**Report of:** Head of Stronger Communities

**Report to:** Inner South Community Committee  
Beeston & Holbeck; Hunslet & Riverside; Middleton Park

**Report author:** Lyn Bambury 07891 276639

**Date:** 27 November 2019 For decision

## Inner South Community Committee - Finance Report

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### Purpose of report

1. This report provides the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2019.

### Main issues

2. Each Community Committee has been allocated a wellbeing budget (revenue and capital) and Youth Activities Fund which it is responsible for administering. The aim of these budgets is to support the social, economic and environmental wellbeing of the area and provide a range of activities for children and young people, by using the funding to support projects that contribute towards the delivery of local priorities.
3. A group applying to the Wellbeing Fund must fulfil various eligibility criteria, including evidencing appropriate management arrangements and financial controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding and equal opportunities and be unable to cover the costs of the project from other funds.
4. Wellbeing funding cannot be paid retrospectively. An application form must be submitted and approved by the Community Committee before activities or items being purchased through wellbeing funding are completed or purchased.
5. The amount of wellbeing funding provided to each committee is calculated using a formula agreed by Council, taking into consideration both population and deprivation of an area.

6. Capital (CRIS) injections are provided as a result of council assets being sold. 5% of the sale price (up to a maximum of £100k) of a council asset is pooled city-wide and redistributed to the Community Committee areas on the basis of deprivation. The Community Committee will receive a new capital injection every 6 months.
7. Each Community Committee has also been allocated a Community Infrastructure Levy budget. For each CIL contribution, Leeds City Council retains up to 70-80% centrally, 5% is needed for administration and 15-25% goes to be spent locally. The money will be vested with the local Town or Parish Council if applicable, or with the local Community Committee and spend decided upon by that body. This local money is known as the 'Neighbourhood Fund' and should be spent on similar projects to the Wellbeing Fund (capital).
8. In the Inner South this means that the money will be administered by the Inner South Community Committee.
9. Following consultation, the Communities Team will work with members of the community committee, to develop a plan to spend CIL funding on local infrastructure projects. This will be on a case by case basis.
10. Projects eligible for funding by the Community Committee could be community events; environmental improvements; crime prevention initiatives, or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010, projects funded at public expense should provide services to citizens irrespective of their religion, gender, marital status, race, ethnic origin, age, sexual orientation or disability; the fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.
11. Any request for funding would involve discussions with appropriate ward members. Where projects do not have support from the Community Committee and are not approved, applicants are offered further discussions and feedback if this is requested.
12. In order to provide further assurance and transparency of all decisions made by the Community Committee, any projects that are not approved will be reported to a subsequent Community Committee meeting.
13. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of Wellbeing and Youth Activity budgets, and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Committee.

Concurrently with the Committee, designated officers have delegated authority from the Director of Communities and Environment to take such decisions.

14. The Community Committee has previously approved the following 'minimum conditions' in order to reassure Members that all delegated decisions would be taken within an appropriate governance framework, with appropriate Member consultation and only when such conditions have been satisfied:
- a) consultation must be undertaken with all committee/relevant ward members prior to a delegated decision being taken;
  - b) a delegated decision must have support from a majority of the community committee elected members represented on the committee (or in the case of funds delegated by a community committee to individual wards, a majority of the ward councillors), and;
  - c) details of any decisions taken under such delegated authority will be reported to the next available community committee meeting for members' information.
15. Members are reminded that the necessary scrutiny of applications to satisfy our own processes, financial regulations and audit requires the deadline for receipt of completed applications to be at least five weeks prior to any Community Committee. Some applications will be approved via Delegated Decision Notice (DDN) following consultation with Members outside of the Community Committee meeting cycle.

### **Wellbeing Budget Position 2019/20**

16. The total revenue budget approved by Executive Board for 2019/20 was **£192,580.00**. **Table 1** shows a carry forward figure of **£114,148.13** which includes underspends from projects completed in 2018/19. **£80,594.64** represents wellbeing allocated to projects in 2018/19 and not yet completed. The total revenue funding available to the Community Committee for 2019/20 is therefore **£226,133.49**. A full breakdown of the projects approved or ring-fenced is available on request.
17. It is possible that some of the projects may not use their allocated spend. This could be for several reasons, including the project no longer going ahead, the project not taking place within the dates specified in the funding agreement, or failure to submit monitoring reports. Due to this the final revenue balance may be greater than the amount specified in **Table 1**.
18. The Community Committee is asked to note that there is currently a remaining balance of **£32,840.98**. A full breakdown of the projects with ward balances are listed in **Table 1**, below.

**TABLE 1: Wellbeing Revenue 2019/20**

	£
<b>INCOME: 2019/20</b>	<b>192,580.00</b>
<b>Balance brought forward from previous year</b>	<b>114,148.13</b>
<b>Less projects brought forward from previous year</b>	<b>80,594.64</b>
<b>TOTAL AVAILABLE: 2019/20</b>	<b>226,133.49</b>

Area wide ring fenced projects	£	B&H	H&R	MP
Small Grants	6,186.23	2,686.23	1,500.00	2,000.00
Community Skips	2,500.00	1,000.00	500.00	1,000.00
Community Engagement	5,000.00	1,000.00	2,000.00	2,000.00
Environmental Sub Group	3,000.00	1,000.00	1,000.00	1,000.00
IS Youth Summit	2,700.00	900.00	900.00	900.00
Community Heroes Event	3,000.00	1,000.00	1,000.00	1,000.00
<b>Total spend: Area wide ring fenced projects</b>	<b>22,386.23</b>	<b>7,586.23</b>	<b>6,900.00</b>	<b>7,900.00</b>

Ward Projects	£	Ward Split		
		B&H	H&R	MP
<b>Per ward carry forward + new allocation</b>		78,121.50	77,239.49	70,772.50
Holbeck Priority Neighbourhood	8,000.00	8,000.00		
Beeston Hill Priority Neighbourhood	8,000.00		8,000.00	
CCTV Cameras (Commitment)	4,500.00	2,500.00	2,000.00	
Love Where You Live	5,000.00			5,000.00
Belle Isle & Middleton Christmas Lights	10,297.00			10,297.00
Beeston & Holbeck Christmas Lights	8,661.00	8,661.00		
Hunslet Carr Christmas Lights	1,955.00		1,955.00	
Environmental Enforcement Officer	28,000.00	14,000.00	14,000.00	
Middleton Park Hanging Baskets	4,485.00			4,485.00
Middleton Park Out of School Activities	4,685.00			4,685.00
Middleton Park Activity Days	3,100.00			3,100.00
Inner South Active Communities Project - DAZL	3,622.37		1,000.00	2,622.37
Kicks Project: Old Cockburn Sports Hall Rent	1,762.50		1,762.50	
Holbeck Gala	3,000.00	2,000.00	1,000.00	
Beeston Festival	5,750.00	2,500.00	3,250.00	
Manorfield Hall (Revenue Element)	150.00			150.00
Asha Seaside Trip	497.00		497.00	



Friends of Middleton Park Summer Programme	4,000.00			4,000.00
Belle Isle Kicks Project (Youth Service)	6,060.00			6,060.00
Holbeck Kicks Project (Rent)	800.00	800.00		
ERDF Job Creation Project	9,000.00	3,000.00	3,000.00	3,000.00
Bands in the Park	1,873.50	936.75	936.75	
MTB Outdoor Adventure	4,800.00			4,800.00
WLAC Youth Offer Programme	580.00		580.00	
Hunslet Green Lawn Mower (Revenue Element)	856.00	856.00		
It's no drop in the Ocean (Ecobricks Project)	1,991.41		1,991.41	
Hunslet TARA Family Fun Day	750.00		750.00	
After School Vocational Training - Hunslet Club	19,844.00		7,820.00	12,024.00
Holbeck Foodbank	2,000.00	1,000.00	1,000.00	
Hamara Educational Academy	10,793.50		10,793.50	
Garnets Pocket Park Infographic Sign	600.00		600.00	
Slung Low - <i>How to</i> Festival	3,243.00	1,621.50	1,621.50	
Hunslet Club Bonfire Event	750.00		750.00	
Cross Flatts Lantern Festival	1,500.00	750.00	750.00	
<b>Total spend: Area wide + ward projects</b>	<b>193,292.51</b>	<b>54,211.48</b>	<b>70,957.66</b>	<b>68,123.37</b>
<b>Balance remaining (Total/Per ward)</b>	<b>32,840.98</b>	<b>23,910.02</b>	<b>6,281.83</b>	<b>2,649.13</b>

## Wellbeing and Capital projects for consideration and approval

The following projects are presented for Members' consideration:

19. **Project Title:** Cardinals Footpath Creation Order  
**Name of Group or Organisation:** LCC Public Rights of Way  
**Total Project Cost:** £6,000  
**Amount proposed from Wellbeing Budget 2019/20:** £6,000 (Revenue)  
**Wards covered:** Beeston & Holbeck

### Project Summary:

There is a pedestrian 'rough path' route in Beeston which connects Old Lane with Cardinal Road and Redhall Close. The total length is approximately 460m. It is not registered on the definitive map therefore doesn't officially belong to anyone. It's a very popular shortcut but is in poor condition. If LCC were to take it over (via a Creation Order) we would be able to control the maintenance of it, making it more attractive and a better proposition for everyone, particularly those with mobility issues.

The usual cost is estimated at around £5,000 but as this is effectively 2 paths the advertising part of the scheme may cost a little more than usual, up to £6,000.

### Community Committee Priorities:

- Best City for Communities - Neighbourhoods in Inner South are clean and attractive
- Best City for Health & Wellbeing - Residents in Inner South are active and healthy

20. **Project Title:** Inner South Period Poverty Project  
**Name of Group or Organisation:** LCC Community Hubs  
**Total Project Cost:** £1,500  
**Amount proposed from Wellbeing Budget 2019/20:** £1,500 (Revenue)  
**Wards covered:** Beeston & Holbeck (£500), Hunslet & Riverside (£500), Middleton Park (£500)

**Project Summary:**

The project aims to see free period products available in all community hubs, libraries & One Stops at 38 locations in total in the city. These will have 'Leeds' own branding and the packaging will include support available to tackle other areas that could affect those living in poverty.

We have been working closely with colleagues in Children and Families directorate to create a sustainable and cost effective way to eliminate period poverty in Leeds by offering free products to all residents who are experiencing period poverty via schools and hubs/libraries.

Colleagues in Civic Enterprise Leeds are working with us to deliver the products to venues, this will help us ensure products are always available for people to access them when needed. This also eliminates any additional transport costs on the project.

Please note, although there has been discussion from central government to supply all high schools in the country with products, this would not include community hubs.

We would have posters in all community hubs advertising free product is available in reception and staff in the community hubs would be supplied with a badge to wear, that matches the branding of the product, to easily indicate which staff are able to assist with giving out products and having further discussions with people regarding any further support they would need.

A local tech company based in Leeds has also agreed to work with us to design an app that would be available to help indicate where people can access products and offer other educational services for the apps users.

We will have unbranded product available in hubs from 28th October 2019. Branded product would be available early 2020, date to be confirmed.

**Community Committee Priorities:**

Best City for Health & Wellbeing - Residents in Inner South are active and healthy

21. **Project Title:** Holbeck Lamp Post Banners  
**Name of Group or Organisation:** LCC Communities Team  
**Total Project Cost:** £2,584  
**Amount proposed from Wellbeing Budget 2019/20:** £2,584 (Revenue)  
**Wards covered:** Beeston & Holbeck

**Project Summary:**

To highlight the gateways into residential Holbeck, the Beeston & Holbeck ward members would like to add banners to 7 lamp posts at key locations in the neighbourhood which would prominently remind drivers and pedestrians they are in a

residential area (and to respect the area as they pass through), given its' proximity to the Managed Approach.

The banners would be 2.2m high / 0.75m wide and suspended up high on the lamp posts using LCC's contract with Bay Media (they did the City Connect banners for the Leeds Cycle Super Highway). They are made from a durable patented material which is guaranteed for at least 12 months.

Locations would be:

- Domestic Street, coming off the roundabout, by the viaduct (2 banners)
- Bridge Road, near the train depot (1 banner)
- Nineveh Road, by the zebra crossing (1 banner)
- Holbeck Moor Road, near the large underpass / as the residential housing starts (1 banner)
- Top Moor Side, coming off the M621 (2 banners)

The artwork is being developed with pupils at Ingram Road Primary School.

Costs relate to planning permission, production and installation costs

#### **Community Committee Priorities:**

- Best City for Communities - Help support a strong network of community groups that are able to contribute to improving the environment of their neighbourhoods and Residents in Inner South are safe and feel safer

#### **22. Project Title:** St Anthony's Drive Junction Improvements (Beeston)

**Name of Group or Organisation:** LCC Communities Team

**Total Project Cost:** £5,000

**Amount proposed from Wellbeing Budget 2019/20:** £3,000 (£2,697.15 CIL / £302.85 Capital)

**Wards covered:** Beeston & Holbeck

#### **Project Summary:**

Beeston & Holbeck ward members are acting on concerns raised by local residents and parents of children who attend Hugh Gaitskell Primary School. Residents and councillors feel the junction poses a safety risk for young people crossing to attend the school or older people who are less mobile.

The sight lines on St Anthony's Drive junction with Old Lane in Beeston could be improved for pedestrian safety, by extending the southern side of the pavement into the carriageway therefore allowing the visibility to be dramatically improved.

Highways contribution towards the project will be £2,000.

#### **Community Committee Priorities:**

- Best City for Communities - Residents in Inner South are safe and feel safer

**23. Project Title: Hunslet & Riverside Speed Indicator Device's (x 2)**

**Name of Group or Organisation:** LCC Highways

**Total Project Cost:** £7,000

**Amount proposed from Wellbeing Budget 2019/20:** £7,000 (Capital)

**Wards covered:** Hunslet & Riverside

**Project Summary:**

The grant will pay for the installation of 2 x Speed Indicator Devices (SIDs) in the Hunslet & Riverside Ward to reduce speeding and road traffic accidents at locations agreed by ward members. The 2 locations are: Belle Isle Road on the lamp adjacent to the motorway and the other is on Lady Pit Lane on a lamp near to the rear of the Greenhouse.

SID units are used by community groups in conjunction with the Road Safety Team and the Police on a mobile basis. The unit is capable of recording data to allow driver trends to be considered. Software and hardware will be provided to the owner to allow this to download data as required, as well as using anecdotal feedback from the community.

**Community Committee Priorities:**

- Best City for Communities - Residents in Inner South are safe and feel safer

**24. Project Title: Hunslet & Riverside Defibrillators**

**Name of Group or Organisation:** LCC Communities Team

**Total Project Cost:** £21,801.60

**Amount proposed from Wellbeing Budget 2019/20:** £21,801.60 (CIL)

**Wards covered:** Hunslet & Riverside

**Project Summary:**

Provision for 15 x defibrillators and cabinets to be installed at community venues identified in the area by ward councillors.

This cost includes a customised "Vinyl" where the funding information and community committee logo can be displayed on the front of the cabinet.

Members are asked to note that as most of the sites are non-council buildings, there are electrical requirements that must be satisfied, hence the cost of installation has not been included at this stage. Members are asked to agree to progress this next phase via DDN once a quote has been received.

**Community Committee Priorities:**

- Best City for Communities - Residents in Inner South are safe and feel safer

**25. Project Title: Inner South Floodlights**

**Name of Group or Organisation:** LCC Youth Service

**Total Project Cost:** £2,120

**Amount proposed from Wellbeing Budget 2019/20:** £1,060 (Capital)

**Wards covered:** Middleton Park

## **Project Summary:**

The Youth Service are looking to purchase 4 mobile flood lights to enhance the experience of the young people during the sports sessions in the Inner South area. In the first instance the lights will be used on the Belle Isle Kicks Project throughout the winter months. The outside sports facilities are fantastic as the pitch is an all-weather facility, however due to lack of flood lights young people are unable to continue using the pitch after 4.30pm.

The Kicks Project has had up to 25 young people participating in the session and hope to increase these numbers with publicity and word of mouth.

## **Community Committee Priorities:**

- Best City for Communities - Residents in Inner South are active and healthy

## **Delegated Decisions (DDN)**

26. Since the last Community Committee on 4<sup>th</sup> September 2019, the following projects have been considered and approved by DDN:

- a) **Bonfire Night Event:** The Hunslet Club, £750 (Revenue). Beeston & Holbeck
- b) **Green Area – Hunslet Estate:** Parks & Countryside, £11,022.24 (CIL). Hunslet & Riverside

## **Declined Projects**

27. Since the last Community Committee on 4<sup>th</sup> September 2019, the following projects been declined:

- a) **Clapgate Community Dome:** Friends of Clapgate / Clapgate Primary School, £15,000 (Capital) Middleton Park.

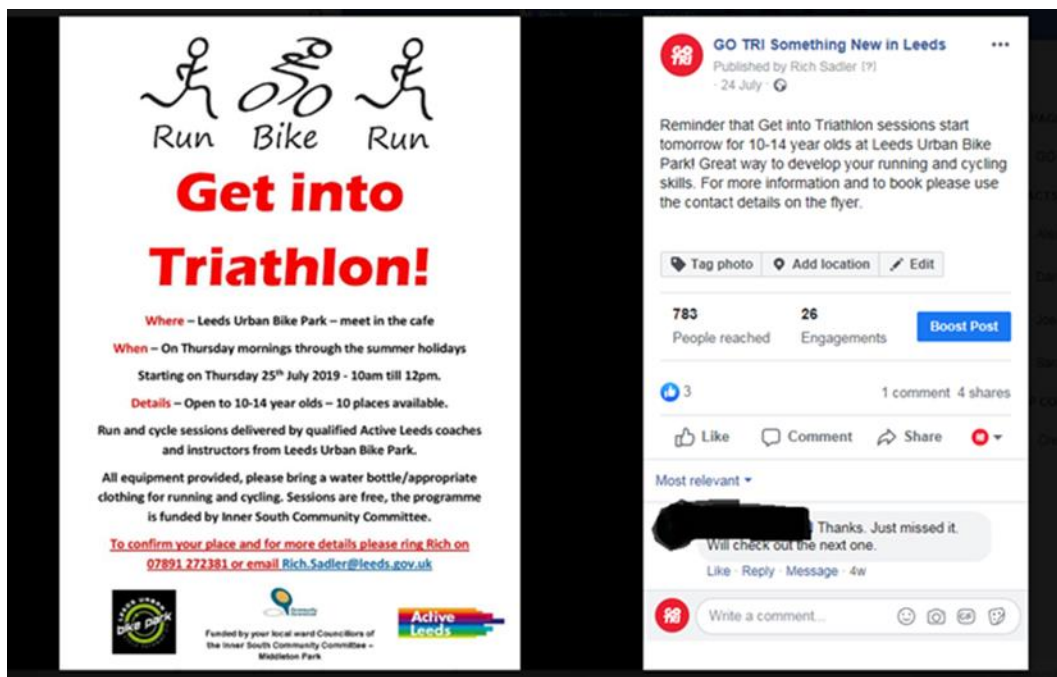
## **Monitoring Information**

28. As part of their funding agreements, all projects which have had funding approved by the Community Committee are required to provide update reports on the progress of their project. These reports are so that the Community Committee can measure the impact the project has had on the community and the value for money achieved.

29. Detailed below is a project update that the Communities Team has received since the last meeting of the Community Committee in September 2019:

### **Get into Triathlon: Active Leeds**

Six *Get Into Triathlon* sessions were delivered by Active Leeds across the six week summer holiday period at Leeds Urban Bike Park. Over these six weeks 14 different young people attended the sessions.



Sessions covered a wide range of different cycling and running skills. These included basic safety checks before riding a bike, bike handling, triathlon specific transition drills, speed, agility and co-ordination running drills and how to safely ride the different parts of the bike park including pump tracks and woodland trails. Young people were also able to try duathlon, which involves putting running and cycling together in a race format.

75% of the participants had accessed the bike park previously but not all were confident in using the tracks and trails independently and this was evident during the sessions.

Participants all stated that their confidence levels had grown in the six weeks and that they would be more comfortable accessing the park on their own in future. Around half of the participants stated that they would be interested in continuing some form of triathlon activity in the future and would consider taking part in a GO TRI event.

Participants were introduced to other sessions and activities taking place at Leeds Urban Bike Park that they can access in the coming months. The bike park is free to access which will help to sustain physical activity levels.

## Youth Activities Fund Position 2019/20

30. The total available for spend in Inner South Community Committee 2019/20, including carry forward from previous year, is **£48,010.83**
31. The Community Committee is asked to note that so far, a total of **£43,563.37** has been allocated to projects, as listed in **Table 2**.

32. The Community Committee is also asked to note that there is a remaining balance of **£4,447.46** in the Youth Activity Fund. A full breakdown of the projects is available on request.

**TABLE 2: Youth Activities Fund 2019/20**

	<b>Total allocation</b>	<b>B&amp;H</b>	<b>H&amp;R</b>	<b>MP</b>
<b>Income 2019/20</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Carried forward from previous year	<b>13,208.86</b>	4,599.29	6,387.29	2,222.28
Total available (including brought forward balance) for schemes in 2019/19	<b>58,182.86</b>	18,374.67	19,006.17	20,802.02
Schemes approved in previous year to be delivered this year (2018/19)	<b>10,172.03</b>	4,370.00	3,883.03	1,919.00
Total available budget for this year (2019/20)	<b>48,010.83</b>	14,004.67	15,123.14	18,883.02

<b>Projects 2019/20</b>	<b>Amount requested from YAF</b>	<b>B&amp;H</b>	<b>H&amp;R</b>	<b>MP</b>
The Friday Night Project	<b>13,701.00</b>			13,701.00
Hunslet & Riverside Activity Day	<b>1,550.00</b>		1,550.00	
Hunslet and Riverside Out of School Activities	<b>5,606.00</b>		5,606.00	
Mini Breeze Events	<b>7,200.00</b>	1,800.00	1,800.00	3,600.00
Get Into Triathlon	<b>1,190.00</b>			1,190.00
Rise & Shine	<b>8,000.00</b>	4,000.00	4,000.00	
Re-establish Youth Drop In	<b>3,000.00</b>	2,250.00	750.00	
DAZL	<b>3,316.37</b>	1,507.23	1,417.14	392.00
<b>Total spend against projects</b>	<b>43,563.37</b>	<b>9,557.00</b>	<b>15,123.14</b>	<b>18,883.00</b>
<b>Remaining balance per ward</b>	<b>4,447.46</b>	<b>4,447.44</b>	<b>0.00</b>	<b>0.02</b>

## Declined YAF Projects

33. Since the last Community Committee no YAF projects have been declined.

## Small Grants Budget 2019/20

34. At the last Community Committee, on 12<sup>th</sup> June 2019, ward members approved a small grants budget of **£5,500.00**.

35. Beeston & Holbeck Members recently agreed a top up to their small grants budget of £686.23, making a total budget of **£6,186.23**.

36. There is currently a remaining balance of **£963.62**, detailed in **Table 3**.

**TABLE 3: Small Grants Budget 2019/20**

	£	B&H	H&R	MP
<b>Starting totals 2019/20</b>	<b>6,186.23</b>	<b>2,686.23</b>	<b>1,500.00</b>	<b>2,000.00</b>
Great Get Together	500.00			500.00
Igbo Family Fun Day	157.40	77.56	6.84	73.00
Skelton Grange Open Day	500.00	167.00	166.00	167.00
PHAB	265.21			265.21
Kidz & Co	500.00	375.00		125.00
Community Brush Cutter	500.00	500.00		
Friends of Cottingley CC	500.00	500.00		
Yorkshire Dance (IDOP)	200.00		200.00	
Canal Connections (IDOP)	200.00		200.00	
Trinity Network (IDOP)	200.00		100.00	100.00
Live at Home Scheme (IDOP)	200.00	100.00	100.00	
Goldilocks Pantomime	500.00	166.67	166.66	166.67
The Holbeck Bonfire Night Celebration	500.00	300.00	200.00	
Beeston Christmas Light Switch On	500.00	500.00		
<b>Total allocations against projects</b>	<b>5,222.61</b>	<b>2,686.23</b>	<b>1,139.50</b>	<b>1,396.88</b>
<b>Balance remaining (per ward)</b>	<b>963.62</b>	<b>0.00</b>	<b>360.50</b>	<b>603.12</b>

## Community Skips Budget 2019/20

37. At the Inner South Community Committee on 12<sup>th</sup> June 2019, a community skips budget of **£2,500** was approved. **There is currently a remaining balance of £1995.42, which is detailed in Table 4.**



**TABLE 4: Community Skips Budget 2019/20**

Location of skip	Total Amount £2,500	Beeston & Holbeck £1,000	Hunslet & Riverside £500	Middleton Park £1,000
Parkside Allotments	149.16	149.16		
Old Lane Allotments	206.26	206.26		
Holbeck Gala	149.16	149.16		
Old Lane Allotments	149.16	149.16		
Cranmore & Raylands Community Centre	298.32			298.32
<b>Total:</b>	<b>952.06</b>	<b>653.74</b>		298.32
<b>Remaining balance: £</b>	<b>1,547.94</b>	<b>346.26</b>	<b>500.00</b>	<b>701.68</b>

**Capital Budget 2019/20**

38. The Inner South Community Committee has a Capital budget of **£37,712.44** available to spend. Members are asked to note the capital allocation broken down by ward and summarised in **Table 5**.

**TABLE 5: Capital Budget 2019/20**

	IS (£)	Ward split		
		Beeston and Holbeck	Hunslet and Riverside	Middleton Park
Remaining Balance March 2019	£46,696.56	£641.00	£32,040.56	£14,015.00
Injection March 2019	£13,888.44	£4,629.48	£4,629.48	£4,629.48
Starting Position 2019-2020	£60,585.00	£5,270.48	£36,670.04	£18,644.48
Injection November 2019	£5,500.00	£1,833.34	£1,833.33	£1,833.33
Total with November Injection 2019-2020	£66,085.00	£7,103.82	£38,503.37	£20,477.81
Knee-high metal rail fencing	£4,250.00		£4,250.00	
Little Free Library	£1,000.00		£1,000.00	
Manorfield Hall Main Entrance Renovations	£2,050.00			£2,050.00
New Lawnmower (Hunslet Green)	£3,424.00		£1,712.00	£1,712.00
Hunslet and Riverside Benches	£4,330.80		£4,330.80	
Trinity Kitchen	£1,537.66	£968.16	£569.50	
Watsonian Pavilion defibrillator cabinet	£520.84	£260.42	£260.42	
St Peters Court Fencing	£932.50		£932.50	
LS-TEN DIY Skatepark	£4,826.76		£4,826.76	
Bile Bean Sign Restoration	£5,500.00		£5,500.00	
Remaining Balance	£37,712.44	£5,875.24	£15,121.39	£16,715.81

## Community Infrastructure Levy (CIL) Budget 2019/20

39. The Community Committee is asked to note that there is **£140,486.86** in total, payable to the Inner South Community Committee with **£130,180.46** currently available to spend.
40. The breakdown is as follows: Beeston & Holbeck £2,697.15, Hunslet & Riverside £103,295.98 and Middleton Park £23,471.49.

**TABLE 6: CIL Budget 2019/20**

CIL	Total Amount	Beeston & Holbeck	Hunslet & Riverside	Middleton Park
2019/20	£140,486.86	£2,697.15	£114,318.22	£23,471.49
Green Area, Hunslet Estate	£11,022.24		£11,022.24	
<b>Total allocations against projects</b>	<b>£11,022.24</b>	<b>£0.00</b>	<b>£11,022.24</b>	<b>£0.00</b>
<b>Balance remaining (per ward)</b>	<b>£129,464.62</b>	<b>£2,697.15</b>	<b>£103,295.98</b>	<b>£23,471.49</b>

### Corporate Considerations

### Consultation and Engagement

41. The Community Committee has previously been consulted on the projects detailed within the report.

### Equality and Diversity/Cohesion and Integration

42. All wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process complies with all relevant policies and legislation.

### Council Polices and City Priorities

43. Projects submitted to the Community Committee for wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:
1. Vision for Leeds 2011 – 30
  2. Best City Plan
  3. Health and Wellbeing City Priorities Plan
  4. Children and Young People's Plan
  5. Safer and Stronger Communities Plan
  6. Leeds Inclusive Growth Strategy

## **Resources and Value for Money**

44. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

## **Legal Implications, Access to Information and Call In**

45. There are no legal implications or access to information issues. This report is not subject to call in.

## **Risk Management**

46. Risk implications and mitigation are considered on all wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

## **Conclusion**

47. The Finance Report provides up to date information on the Community Committee's budget position.

## **Recommendations**

48. Members are asked to note and consider (where required):

- a. **Details of the Wellbeing Budget position (Table 1)**
- b. **Wellbeing proposals for consideration and approval (paragraphs 19-25)**
- c. **Details of the projects approved via Delegated Decision (paragraph 26)**
- d. **Monitoring information of its funded projects (paragraph 29)**
- e. **Details of the Youth Activities Fund (YAF) position (Table 2)**
- f. **Details of the Small Grants Budget (Table 3)**
- g. **Details of the Community Skips Budget (Table 4)**
- h. **Details of the Capital Budget (Table 5)**
- i. **Details of the Community Infrastructure Levy Budget (Table 6)**

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**Report of:** Head of Stronger Communities

**Report to:** Inner South Community Committee:  
Beeston & Holbeck, Hunslet & Riverside, Middleton Park

**Report author:** Lyn Bambury Tel: 07891 276639

**Date:** 27 November 2019 To Note

## **Inner South Community Committee - Update Report**

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### **Purpose of report**

1. To bring to members' attention an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.
2. This report provides regular updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champions roles, community engagement, partnership and locality working.

### **Main issues**

Updates by theme:

#### **Children and Families: Councillor Scopes**

##### Children and Family Sub Group Meeting

3. The Children and Family Sub Group met on **9th October 2019**, at Dewsbury Road Community Hub.
4. The sub group received a presentation by LCC Communications team, around promoting childrens and young people's events on social media more effectively and increasing the reach of posts. We considered whether we were aiming our advertising at parents or young people and which types of promotion or social media platform might be more successful for both of these groups.

5. Methods such as targeted advertising (boosted posts) were discussed, which can cost as little as £20, but can greatly increase a posts “reach” to local residents and also the benefit of sharing posts in local Facebook groups.
6. In conclusion, a mixture of promotional methods, including social media, face to face and flyers was thought to be the most effective way of reaching the diverse groups, within the Inner South area.
7. Actions generated by this item included: creating a list of groups and networks so that the LCC Comms Team can create a distribution list; LCC Communities Team and Community Voice and Influence Team working together to boost Facebook posts; liaising with the central Voice and Influence Team about young people’s events in Leeds; asking young people at the Youth Summit how they want to be communicated with in future; and the possibility of some upskilling on Instagram by the LCC Comms team.
8. An update on the Inner South Youth Summit was also given by the Community Voice and Influence Officer. This event will take place on **Wednesday 22 January 2020**, at Elland Road. The timetable has been tweaked to include an 11.30 am start and some time to network in the afternoon session for organisations. Invites will be going out to schools shortly and it was decided to ask a Leeds United player to attend again.
9. It was also suggested that, in addition to the Youth Summit consultation, a wider cross section of young people might be consulted with if a consultation also took place in a school. This could be trialled with one high school, either Cockburn or Ruth Gorse. Partners, such as Active Leeds and St Luke’s Cares, would be happy to help with this.
10. Future meeting dates at Dewsbury Road Community Hub are as follows:  
**4<sup>th</sup> February 2020** and **13<sup>th</sup> May 2020**.

#### Youth Activity Funding Round

11. The Inner South YAF funding round will open at the beginning of **December 2019** and close on **13<sup>th</sup> January 2020**. A funding workshop for councillors will be held on **Thursday 6<sup>th</sup> February** 2.00 - 4.00pm at Dewsbury Road Community Hub. This will give members the opportunity to have across-ward discussions if needed and following this decisions can be ratified at the **March 4<sup>th</sup>** Community Committee.

#### **Environment and Community Safety: Councillors: Cllr Gabriel (Environment), Cllr Iqbal (Community Safety)**

#### Environment and Community Safety Sub Group

12. The Inner South Environmental and Community Safety Sub Group met on **17<sup>th</sup> September 2019** at Dewsbury Road Community Hub.

13. Cleaner Neighbourhood team consulted the sub group about the new Flytipping Strategy. The sub group members were in support of leaving bulky fly tipping outside the “culprits” home for several days and putting “crimescene” tape and a notice on it. This would draw attention to the person who had “dumped” the item and hopefully act as a deterrent to others.
14. The new environmental enforcement officer funded by Beeston and Holbeck and Hunslet & Riverside Wellbeing funds, started on **23<sup>rd</sup> September 2019**. She will attend ward based briefings in the 2 wards, in order to introduce herself and utilise members’ local knowledge, to inform her programme of work.
15. There have been major delays to waste collections recently, due to staffing shortages, however waste collections should now be up to date. New front line staff and team leaders were being recruited at the time of the meeting, which should enable the service to run more efficiently again.
16. Future meeting dates at Dewsbury Road Community Hub have been booked for the **10th December 2019** and **10th March 2020**.

### **Employment and Skills Update: October 2019**

#### **Inner South Community Committee Area:**

- Beeston & Holbeck (Priority Neighbourhood: Recreations, Bartons, Crosby Street)
- Hunslet & Riverside (Priority Neighbourhood: Stratford Street, Beverleys)
- Middleton Park

### **Benefits Claimants Data**

17. Leeds moved onto the full Universal Credit (UC) digital claiming platform on **10<sup>th</sup> October 2018**. This means that new claims by all those who would previously have claimed Jobseeker Allowance (JSA) or Employment Support Allowance (ESA), are now for UC. The Government has now begun a process of transition and migration to complete the roll out of UC for existing claimants, and is expected to take until 2022 to complete.
18. The table below shows the number of people age 16-64 from the Community Committee area that are claiming benefits:

	<b>JSA Claimants Mar 2019</b>	<b>ESA Claimants Aug 2018</b>	<b>UC Claimants (Not in Employment) Mar 2019</b>
<b>South East</b>	<b>1,785</b>	<b>10,765</b>	<b>3,386</b>
<b>Inner South</b>	<b>1,035</b>	<b>4,545</b>	<b>1,885</b>
Beeston & Holbeck	330	1,300	559

Hunslet & Riverside	365	1,545	716
Middleton Park	340	1,700	610

19. The table below shows the number of people from the Priority Neighbourhoods (PN) that are claiming benefits:

	<b>JSA Claimants Mar 2019</b>	<b>ESA Claimants Aug 2018</b>	<b>UC Claimants (Not in Employment) Mar 2019</b>
Recreations, Bartons, Crosby Street (PN)	50	145	71
Stratford Street, Beverleys (PN)	40	125	88

### Accessing Services

20. The table below shows the number of people from the Community Committee area that are being supported by the Employment and Skills Service:

	<b>Accessing Services Apr – Sep 2019</b>	<b>Into Jobs Apr – Sep 2019</b>	<b>Improved Skills Apr – Sep 2019</b>
<b>South East</b>	<b>3,124</b>	<b>966</b>	<b>1,389</b>
<b>Inner South</b>	<b>1,935</b>	<b>568</b>	<b>764</b>
Beeston & Holbeck	583	149	248
Hunslet & Riverside	833	253	331
Middleton Park	519	166	185

21. The table below shows the number of people from the Priority Neighbourhoods (PN) that are being supported by the Employment and Skills Service:

	<b>Accessing Services Apr – Sep 2019</b>	<b>Into Jobs Apr – Sep 2019</b>	<b>Improved Skills Apr – Sep 2019</b>
Recreations, Bartons, Crosby Street (PN)	82	17	30
Stratford Street, Beverleys (PN)	94	31	32



## Employment Hub

22. The Employment Hub is a new ESIF funded three year programme that will provide tailored and comprehensive support into employment or education to all unemployed Leeds residents. A team of over 20 Employment Advisors will deliver the programme providing one to one support for eligible residents.

A total of 214 people from the Community Committee area are being supported by this programme, 8 of these are from the Recreations, Bartons, Crosby Street and 11 are from the Stratford Street, Beverleys Priority Neighbourhoods. 28 people from the Community Committee were supported into work, 1 person was from the Recreations, Bartons, Crosby Street and 1 from the Stratford Street, Beverleys Priority Neighbourhoods.

For further information please visit: <https://leedsemploymenthub.co.uk>

## Adult Learning

23. The new academic year for Adult Learning started **September 2019**. Courses can develop new skills and build confidence and can lead to a qualification or help people back to work. There are more than 1,200 courses available at around 200 venues with places for over 6,000 adults aged 19 years and above.

All courses are advertised on the Leeds Adult Learning Course Finder.



Leeds Adult Learning Course Finder  
[www.leedsadultlearning.co.uk](http://www.leedsadultlearning.co.uk)

## Locality Events

24. A locality based NHS Employability Programme, delivered to connect residents from the priority neighbourhoods to jobs in the local hospital was delivered in partnership with the employer Leeds Teaching Hospital Trust, Learning Partnerships and Blue Apple.

In August three information sessions were delivered in Lincoln Green, Clifton and the Nowells and Beeston. 56 people attended these sessions, 34% (19) were from the Inner South Community Committee area, of whom 37% (7) were from the Priority Neighbourhoods. 63% (12) people from the Community Committee area were invited to start the 8 week programme, commencing 9<sup>th</sup> September 2019, of whom 16% (3) were from the Priority Neighbourhoods.

## Young Person's IAG Charter

25. Leeds Careers Charter aims to raise the bar on careers education, information, advice and guidance (CEIAG) for all young people in the city and bridge the gap between education and employment to support sustained positive outcomes.

Supported by businesses, schools and colleges, the Charter sets out 8 commitments of practical support, which will be offered to inspire young people. This will help them make informed choices and plan their future careers. The recently launched **Start in Leeds** supports the delivery of the Charter.

This online and interactive careers guidance platform provides young people and families with up to-date information about local study and career options and opportunities. The platform also allows young people to build their own digital profile and CV and to search and apply for post-16 full-time education and apprenticeship opportunities. For further information please visit: [Leeds Careers Charter or www.startinleeds.com](http://www.startinleeds.com)

## Leeds Apprenticeship Seminars

26. Week commencing Monday **4<sup>th</sup> November 2019**, six industry led Apprenticeship Seminars, Financial and Professional Services and Law; Health and Care; IT, Digital and Media; Construction and Infrastructure; Public Sector (including uniformed services), Manufacturing and Engineering will be delivered at Leeds Beckett University. The seminars will raise the profile of Apprenticeships within the city to young people and their parents / carers. For further information please visit: <https://apprenticeship industry led seminars>

## Recovery College

27. The Recovery College was launched in Leeds in September. One of over 85 recovery colleges in the UK and even more worldwide, it takes an educational approach to improving mental health and offers information based workshops and training courses that focus on living mentally and physically well. The first prospectus details a range of courses for people to learn about mental health, work out what keeps them well, and find ways to live better. Courses are open to all adults who live, work or study in the city including carers, family, friends and health and care staff too.

Typically, courses are free to attend and provide useful information and tips to make a difference to a person's life, work or study. The uniqueness of the Recovery College is that the offer is completely co designed and delivered by people with lived experience of mental ill health.

The college has a Steering Group and an Operational group to help shape, deliver and monitor the development of the offer and the Service is represented at both these to ensure that:

- the provision is aligned within the city's offer as a whole

- that we share best practice, experience and knowledge about reaching communities in some of our most disadvantaged communities
- the college benefits from the existing partnerships that exist within the city and which could support the development of this new provision

For further information please visit: [https://www.leedsandyorkpft.nhs.uk/leeds\\_recovery\\_college](https://www.leedsandyorkpft.nhs.uk/leeds_recovery_college)

**Health and Wellbeing & Adult Social Care: Councillors: Cllr Truswell (Health & Wellbeing) & Cllr Almass (Adult Social Care)**

## **Winter Wellbeing**

### **Winter Friends**

28. In preparation for the 2019/20 winter and to build on the existing network of Winter Friends in Leeds, we would encourage organisations (staff and volunteers) to become a Winter Friend.

The Winter Friend network has been steadily growing over the past 4 years ensuring that vulnerable residents who are most susceptible to cold weather can increase their resilience.

Winter Friends will understand which evidence based interventions or programmes enable vulnerable people to get the support they may need to increase their winter resilience.

A Winter Friend briefing is now available electronically by visiting the public health resource centre website and searching the “public health priority based training” section the presentation takes around 15 minutes to watch and supporting resources are available to prompt positive conversations

You can also contact the Public Health Resource Centre at [phrc@leeds.gov.uk](mailto:phrc@leeds.gov.uk) or call **0113 378 6200** to collect resources to support you and vulnerable residents in Leeds this winter.

### **The National Influenza Immunisation Programme 2019/20**

29. Influenza immunisation aims to provide direct protection to those who are at higher risk of influenza associated morbidity and mortality. Vaccination is provided via your GP or participating pharmacies. Please note that the vaccine will be delivered to GPs and pharmacies in phases so please check availability at your preferred immunisation site. In 2019/20, influenza vaccinations will be offered under the NHS programme to the following groups:

- All those aged two and three on 31 August 2019 (date of birth on or after 1 September 2015 and on or before 31 August 2017), in general practice
- Health and Social care workers including hospice workers
- All primary school-aged children (date of birth on or after 1 September 2008 and on or before 31 August 2015), in the school-based programme

- Six months to less than 65 years of age, clinicians should offer immunisation, based on individual assessment, to clinically vulnerable individuals such as those with chronic (long-term) respiratory conditions, heart disease, or weakened immune systems
- Pregnant women (including those women who become pregnant during the flu season)
- 65 years or over (including those becoming age 65 years by 31 March 2020)
- People living in long-stay residential care homes or other long-stay care facilities where rapid spread is likely to follow introduction of infection and cause high morbidity and mortality.
- Those who are in receipt of a carer's allowance, or who are the main carer of an older or disabled person whose welfare may be at risk if the carer falls ill
- Household contacts of immunocompromised individuals, specifically individuals who expect to share living accommodation on most days over the winter and, therefore, for whom continuing close contact is unavoidable.

GPs must actively invite 100% of eligible individuals (e.g. by letter, email, phone call, text) and ensure uptake is as high as possible.

### **'Stay Well This Winter' Small Grants scheme**

30. Public Health commissions Leeds Community Foundation to deliver the "Stay Well This Winter" Grants (previously Winter Wellbeing Community Grants). This is the 7<sup>th</sup> consecutive year the scheme will take place. The grants will support a range of community-based projects in Leeds.

Projects must target vulnerable people who are the most susceptible to the adverse effects of cold and severe weather. These are roughly in line with target groups for vaccinations as described earlier. Projects will take place during the winter of 2019-20. Successful applicants will be announced early November 2019.

### **Smoke Free Side Lines**

31. The local Football Association have been leading on a smoke free side lines initiative across all West Yorkshire Authorities. Junior Leagues have been informed about the initiative and all have endorsed the approach. The initiative was soft launched in September, at the beginning of the season, with emphasis being put on clubs to inform parents and spectators about the no smoking or vaping policy on the side lines.

Work is ongoing within the Council to look at changing hire agreements for Council facilities to include a no smoking policy thus supporting the initiative.

## **Financial Inclusion**

### **Debt Forum Joint Annual Meeting**

32. On Thursday 10<sup>th</sup> October the Lord Mayor opened the Leeds Debt Forums' Joint Annual Meeting at St George's Centre, Great George Street. The theme of this year's meeting was 'Protecting the financially vulnerable'. The meeting was been organised in close partnership with the LCC Financial Inclusion Team.

Speakers from Leeds City Council presented the current picture of financial inclusion and financial resilience in Leeds, using findings of research commissioned by LCC from 2004 to 2018 and other information. A speaker from Citizens Advice Leeds reported on the problems of people asking for advice on money and debt. Other debt advice organisations also updated on problems they encounter. Cllr

There were also updates from the Money Buddy Project, the Holiday Hunger programme and the Moneyhacks in Schools project.

Discussion groups looked at promotion of Credit Unions for savings and affordable credit, at ways of tackling Food Poverty, Problem Gambling and Poverty and Homelessness.

### **Money Buddies Book**

33. The application was built on the need to educate children from an early age on the importance of looking after their money and also from a financial safeguarding stand point of the dangers of Loan Sharks.

Dewsbury Road Community Hub launched the book on 11/10/19 at New Bowerley School at a special school assembly of 120 children, where the book was read by a professional story teller. The local MP, a local ward member, representatives from Money Buddies, the Illegal Money Lending Team and Radio Aire attended. The book has been extremely well received and copies will be made available across all Leeds Libraries and also be distributed to Leeds Primary schools at no cost.

## **SWIFt Service (Supporting Wellbeing and Independence for Frailty)**

34. The SWIFt service has been running for two years as part of Time to Shine managed by Leeds Older Peoples Forum and funded by Big Lottery to tackle loneliness and isolation.

To date the model included a citywide service and four locality based services, the existing delivery partners will continue to deliver in their localities with an additional 6 new local care partnership areas (Seacroft, Chapeltown, Burmantofts and Richmond

Hill, Armley, Beeston and Garforth/Kippax/Rothwell) defined by having the greatest need in terms of moderate and severe frailty and deprivation.

Delivered by the third sector and funded through IBCF/Public health, the service will offer;

- Targeted support to older people living with frailty (as per target audiences identified in above section)
- A holistic assessment of what matters to the person living with frailty, which encompasses identifying the individual's strengths and resilience factors. Key to this, is the SWIFt Worker having time to listen to people's stories and to understand their motivations and aspirations.
- A person centred approach which involves working together with the individual to identify ways to address what matters to them and how to build on their strengths. This will result in developing an agreed plan with the individual and supporting them to implement it.
- Practical support to enable the individual to engage with opportunities to improve their health and wellbeing.
- Solutions that will aim to build on the individual's strengths and assets and improve their confidence, self-esteem and resilience.
- Support to ensure that individuals are accessing the support services they require.

### **Health Needs Assessments**

35. Two health needs assessments (HNA) in the priority neighbourhoods of Holbeck and Beeston Hill are currently underway. The HNA will comprise 3 elements; epidemiology (health data), collecting the views of the community and stakeholders opinions. This evidence will be combined to create an evidence-based picture of what the health issues are for residents and what they believe are the health priorities.

The epidemiology element of the HNA involves identifying and collecting health and social data from across the council and primary care. Simple but engaging tools will be used to facilitate conversations regarding residents' ideas of solutions to the identified health issues. Information is collected from a range of groups covering the age and ethnicity structures of the priority neighbourhood. This information is verified across these groups, establishing a robust view from the residents' perspective.

Finally a stakeholders' interview will pose similar questions from the perspective of key community people, service managers, local leaders and group leaders.

At a local level this report will feed into the priority neighbourhood core groups and help focus the actions plans on the health aspect of the improvement plan. The findings of the report will also shape the subsequent work of the inner south public health officers. The report will also be used to help shape the city-wide health strategies.

## **Better Together**

36. Better Together contract management – ongoing work engaging people across the same geography, in healthy living activities, social activities, educational activities is taking place. Pending work includes the evaluation of the programme.

## **Your Space**

37. Your Space is a preventative mental health initiative for residents of Holbeck, Hunslet, Beeston, Middleton and Belle Isle. Using a community development approach to developing social connectives Your Space aims to work with individuals and communities to develop and identify the tools, skills and know-how to maintain their wellbeing and live a happy, healthy life.

Based at the Jamyang centre in Holbeck the Your Space team comprises 4 workers and their manager (one staff vacancy). The team provide outreach and support in the evening and at weekends.

During the first six months of the project, the team have focused on getting to know the communities, mapping assets and ascertaining needs. Outreach strategies are designed to be engaging and interactive. To date the team have engaged and had meaningful conversations about mental health and emotional resilience with 537 people across the geography. 3 training courses have been delivered to enable mindfulness and stress management of participants.

Groups are created as a response to community input. Examples include a journaling group, curry club, chocolate and chill sessions and mindfulness groups. The aim is to establish one static group per community, with pop up groups being flexible and responsive to suggestion.

Their digital platform is growing with 83 Twitter (@YourSpaceLeeds) followers and 186 Instagram (your\_spaceleeds) followers. Work on their visibility and recognisability has resulted in their logo below.



Your Space is a partnership project between Touchstone, Holbeck Elderly Aid, Women's Health Matters and Leeds Beckett University – Centre for Health Promotion Research.

## Community Engagement: Forums

### Holbeck residents meeting

38. The latest meeting took place on **10th October 2019** with 50 residents attending, along with various LCC colleagues and local agencies. The first half of the meeting was dedicated to discussions about the Managed Approach (MA), which included updates from the Police, LCC Cleaner Neighbourhoods Team, Leeds Anti-Social Behaviour Team, University of Huddersfield (who are doing the independent review of the MA), the Voice of Holbeck and the local councillors.
39. The second half brought a variety of positive news stories from LCC Highways (the forthcoming 'Streets for people' consultation and £1million for Holbeck), Angus Kinnear (Chief Executive LUFC) with updates on the former Matthew Murray site and the sustainable/green options for the Leeds United travel plan.
40. The attendees were also updated on private sector housing and St George's Crypt proposals for short term use of Garforth House.

### Beeston Hill Residents Forum

41. The Beeston Hill residents meeting was held on **30<sup>th</sup> September 2019** with around 40 residents attending. Residents received updates from the Police and LCC Youth Service. Concerned residents reported they were experiencing problems with speeding bikes and quad bikes in the area, particularly around Harlech Road, Burlington Road, Lodge Lane, Greenmount Street, Lady Pitt Lane and Malvern Road. A gap in youth provision in Beeston Hill was also highlighted.
42. Other issues included anti-social behaviour, incomplete highways improvements, untidy gardens and vandalism. During the open space session there was an opportunity for residents to speak one on one with the services and the ward councillors.

### Hunslet Moor Residents Forum

43. The Hunslet Moor residents meeting was held on **Tuesday 15<sup>th</sup> October 2019** with around 30 residents attending. Updates were received from the Police, CityFibre Broadband and Officers from Sustainable Energy & Air Quality and Dewsbury Road Community Hub. Residents raised a number of issues relating to drugs, parking, rough sleepers and street beggars.

### Love Where You Live (LWYL) Belle Isle & Middleton

#### **Westwood Action Day 10th September 2019**

44. Westwood Action Day was held in partnership with Westwood Primary School and the children did a fantastic job with planting bulbs and fruit trees, building bird boxes and litter picking. It was so inspiring to hear how passionate all the children are about keeping their environment clean and looking after their community.



Thank you to all the Council services who attended including Parks and Countryside, Cleaner Neighborhoods' Team, Housing Leeds, Youth Service, Leeds Recycles and Cllr Judith Blake, Cllr Kim Groves and Cllr Paul Truswell.

### **Westwoods Working Group**

45. The WWG last met on **25th October 2019** and work is ongoing to map the waste collection data to enhance the collection service and try to eliminate the side bag waste which causes a lot of problems. Methods and quality of grass cutting on steep embankments was also discussed, which are issues affecting areas with topography such as Middleton. The next meeting is scheduled for **17th January 2020**.

### **Middleton Action Day 28th September 2019**

46. Middleton Action day was held on Saturday **28th September 2019**. This was in partnership with the Police Cadets, Cleaner Neighborhoods' Team, Leeds Recyclables and Housing Leeds.

All partners worked together to litter pick the area, collecting about 20 bags of rubbish. Councillor Blake spoke to residents over a cup of tea, whilst services shared recipes to avoid food waste and discussed Housing Leeds resident's forums and services.

### **Community Engagement: Social Media and Newsletter**

47. **Appendix 1**, provides information on posts and details recent social media activity for the Inner South Community Committee Facebook page.

48. **Appendix 2**, the latest Inner South Newsletter is attached.

### **Community Engagement: Events**

#### Inner South Community Heroes Event

49. An Inner South Community Heroes event was held on 22 October 2019, which was championed by Cllr Almass. This event celebrated the unsung heroes who work in each community, with ward members being asked to nominate groups / individuals who they feel deserve recognition.

£3,000 of wellbeing funding was ringfenced at the June committee to support this event. Approximately 120 (including nominees and their guests) attended the event at John Charles Centre for Sport which saw 66 organisations and individuals receiving recognition for their efforts.

In way of balance, there were also artistic interludes from Demi the dancer (from the Breeze has Talent tour), DAZL dancers and a short set from Bangracise.co.uk which

also included audience participation! It was another great event with many post-event positive messages of thanks.

The Inner South Newsletter will cover this event in more detail and display a selection of the photos from the night.

#### Proposed VE/VJ 75 Commemorations (May & August/September 2020)

50. Leeds City Council has plans at a city-wide level to mark the 75th anniversaries of Victory in Europe and Victory in Japan, both of which were key events in the ending of hostilities in World War II. It is also hoped that there will be events at a local community level linked to this programme.

#### **V-E 75 Day**

51. V-E Day 75 takes place on **8<sup>th</sup> May 2020** and commemorates 75 years since the end of WWII in Europe. A three-day celebration is planned nationally that will take place from **Friday 8<sup>th</sup> May to Sunday 10<sup>th</sup> May 2020**.

#### **V-J Day**

52. V-J 75 events will commemorate V-J Day and how influential it was in bringing about the end of the Second World War. This will take place on **Saturday 15<sup>th</sup> August 2020**, (the date that Japan announced their surrender). Some commemorations will also take place on **Wednesday 2<sup>nd</sup> September 2020** which was when official surrender documents were signed.

53. Members are asked to think about any ideas they may have, or local organisations who may be interested in holding an event or engagement with veterans. This information will also be shared on Facebook. More information on the proposed civic programme of events can be requested from the Communities Team.

### **Priority Neighbourhoods and Targeted Wards**

#### Selective licencing

54. The Executive Board approved the business case for selective licensing for Beeston and Harehills in June and the scheme was designated on the **18<sup>th</sup> July 2019**. This means that selective licensing will be implemented in the area, as of the **6<sup>th</sup> January 2020**. All landlords who rent out their homes will need to have made an application for a licence for each of their properties.

Between now and the start of **January 2020** there will be a promotional campaign as part of the implementation to make landlords and tenants aware. This will include leaflets, social media, adverts in the local media and email alerts to landlords to encourage them to apply for their licences and to let tenants know their landlords will require a licence to rent their homes.

As of the **6<sup>th</sup> January 2020** any landlord who fails to apply for or hold a licence then they may be committing an offence which may result in legal proceedings against them. This may result in a conviction with an unlimited fine or a civil penalty up to £30k per offence.

### Beeston and Holbeck ward

55. The LeedsWatch 4-camera CCTV system for Holbeck is now almost fully operational.

56. Five speed indicator devices have been installed in the ward with one on Holbeck Moor Road, two at Cottingley playground, one by Elland Road Stadium and one on Wooler Avenue in Beeston. Funding for four of them came from the Inner South Community Committee, and the fifth from LCC Housing.

A scheme to develop a Holbeck banners project with Ingram Road Primary School has been worked up over the last few months and is available for consideration in the finance report.

Another multi-agency walkabout took place in the priority neighbourhood on **16th October 2019**, looking to record and address environmental issues.

#### **Goals worth talking about:**

57. The English Football League and Mind are raising awareness of World Mental Health Day with new street art in Leeds.

Mind's 'Goals Worth Talking About' campaign, aims to highlight the fact that football fans will happily talk to anyone about their club and iconic footballing moments but are much less likely discuss mental health even with their nearest and dearest.

The EFL and Mental Health charity, Mind, encourage people to have the conversations that matter by bringing iconic EFL moments to life, with street artist "Burley Banksy"

A mural has been immortalised by a local street artist in each participating city before an exhibition in Manchester. In Leeds Eddie Gray's "masterly goal" against Burnley was chosen by fans as the one that got them chatting. This mural is at the **Holbeck Community Centre on Elland Road.**

### Beeston Hill Core Group

58. The Beeston Hill Core Group met on 11<sup>th</sup> November. Updates were provided by services working in the area which included:

- Selective Licencing
- Community Connectors
- Active Leeds

## Bin Yards

In **March 2018**, the Executive Board approved a capital injection of £247,500 to deliver improvements to bin yards in the city and to help inform and potentially develop a business case for expanding the capital programme. Approval to spend was granted in **September 2018**.

Groundworks have been appointed to undertake the consultation, design and construction of the bin yards with approximately half of the available funding being spent in Hunslet & Riverside ward and Gipton & Harehills ward.

Following extensive consultation with members it was agreed that bin yards in Beeston Hill should be targeted for improvement. 13 bin yards where we believe the scheme can be successfully implemented, these are identified on Bude Rd, Trentham Row, Trentham Grove, Upper Wood View Place and Wood View Street. The proposed design in Hunslet & Riverside scheme removes the use of wheelie bins altogether and therefore removes the possibility of bins being left on the street. Traditional wheelie bins will be replaced by 1,100 litre euro bins housed in bespoke metal frames.

### Belle Isle and Middleton Neighbourhood Improvement Board

59. The Belle Isle and Middleton Neighbourhood Improvement Board took place on **Tuesday 15<sup>th</sup> October**. Key issues discussed include Anti-Social Behaviour, Deliberate Fires preventative actions and Ageing Well Transport.

## Local Centres Programme

### 60. Hunslet & Riverside

Following three months of consultation, a draft design for the paved forecourt between Hunslet Hub and Penny Hill shops is set to be unveiled at the Hub from **21<sup>st</sup> October 2019**. The draft is to get people's views on turning the forecourt into an innovative town square with break off areas creating a new landmark for Leeds. A meeting was held with main property owners earlier this month to ensure the scheme includes links with the local businesses. "We want it to be somewhere at the very heart of Hunslet" said a Hunslet & Riverside councillor. "It needs to be somewhere which is attractive to our residents and also draws customers to the local shops."

Investigation is underway into what projects remain outstanding on Dewsbury Road from the Town and District Centres 2 project launched in 2014. All schemes were agreed but some have yet to be completely delivered. A request has been submitted for this to become a priority for the organising team.

## 61. Middleton Park

Local Centres Programme (LCP) funding has been approved for a range of schemes to benefit retail areas across the Middleton Park Ward. The schemes have been developed between the Ward Members and Middleton Town Team of businesses.

The wide range of projects are for the main shopping areas of Middleton Circus, Middleton Shopping Centre, Belle Isle Ring Road and attractions accessing the ring roads. The next Middleton Park Town Team meeting will progress this and other initiatives when the businesses meet with Ward Members in November.

## 62. Beeston & Holbeck

There have been some recent steps forward with the Holbeck shop front scheme. The three CCTV columns went up on **27th September 2019** and the cameras were installed in early **October 2019**. The LCP budget is to be increased up to the maximum of £150,000.

### **Corporate Considerations**

### **Consultation and Engagement**

63. The Community Committee has, where applicable, been consulted on information detailed within the report.

### **Equality and Diversity/Cohesion and Integration**

64. All work that the Communities Team are involved in is assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process for funding of projects complies with all relevant policies and legislation.

### **Council Polices and City Priorities**

65. Projects that the Communities Team are involved in are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People's Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

### **Resources and Value for Money**

66. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

### **Legal Implications, Access to Information and Call In**

67. There are no legal implications or access to information issues. This report is not subject to call in.

### **Risk Management**

68. Risk implications and mitigation are considered on all projects and wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

### **Conclusions**

69. The report provides up to date information on key areas of work for the Community Committee.

### **Recommendations**

**70. The Community Committee is asked to note the content of the report and comment as appropriate.**

### **Background documents<sup>1</sup>**

71. None

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<sup>1</sup> The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting Accordingly this list does not include documents containing exempt or confidential information, or any published works Requests to inspect any background documents should be submitted to the report author.



Inner South Community Committee  
**FACEBOOK** highlights over the last 28 days

**2<sup>nd</sup> October, 2019 – 29<sup>th</sup> October, 2019.**

Since 2<sup>nd</sup> October 2019, the Inner South Community Committee Facebook page has gained:

- **32 new page 'likes'** (and currently has) **961 followers, an increase of 70 since the September Committee Meeting.**
- **34 new followers.**

This means that this is the **third** most popular Community Committee page and are only a handful of likes behind the Outer West page!

There are two things to note in general:

- 'reach' is the number of people the post was delivered to
- 'engagement' is the number of reactions, comments or shares

Engagement tends to be a better way of gauging if people are interested and have read the posts because they wouldn't have interacted with it otherwise. For example, a post might reach 1,000 people but if they all scroll past and don't read it, the engagement is 0 and it hasn't been an effective way for the Community Committee to communicate.

Having said that, all posts can be read without any further interaction.

The most popular post since the 2<sup>nd</sup> October 2019 was the *Photo album: Inner South Community Heroes event 2019*. It has been

- shared 12 times
- had 59 comments
- has reached a total of 1905 people

On the following pages are screenshots of the most popular posts since the 9<sup>th</sup> July 2019. Alongside it are the figures for how many people were 'reached' and how many people 'engaged' with the post.

# 1st Place – Photo Album: Inner South Community Heroes event 2019

**1905** people had this post delivered to them and it had **328** post clicks. A further **12** people shared the post, alongside **327** Reactions, Comments and Shares.



Post Details

**Leeds City Council Inner South Community Committee** added a new photo to the album: Inner South Community Heroes event 2019.  
Published by James Leedscc [?] · October 28 at 11:05 AM · 🌐

👍 Like Page

🟢 **Get More Likes, Comments and Shares**  
Boost this post for £16 to reach up to 5,200 people.

1,905 People Reached      655 Engagements      [Boost Post](#)

👤 Gohar Almass

👍 Like    💬 Comment    ➦ Share

**Performance for Your Post**

**1,905** People Reached

**327** Reactions, Comments & Shares

<b>218</b> Like	<b>27</b> On Post	<b>191</b> On Shares
<b>37</b> Love	<b>5</b> On Post	<b>32</b> On Shares
<b>1</b> Wow	<b>0</b> On Post	<b>1</b> On Shares
<b>59</b> Comments	<b>0</b> On Post	<b>59</b> On Shares
<b>12</b> Shares	<b>0</b> On Post	<b>12</b> On Shares

**328** Post Clicks

<b>121</b> Photo Views	<b>0</b> Link Clicks	<b>207</b> Other Clicks
------------------------	----------------------	-------------------------

**NEGATIVE FEEDBACK**

1 Hide Post      0 Hide All Posts  
0 Report as Spam      0 Unlike Page

Reported stats may be delayed from what appears on posts



## 2<sup>nd</sup> Place goes to: Middleton Action Day

**4505** people had this post delivered to them, with **639** post clicks. A further **5** people shared the post alongside **37** likes, comments and shares.



Post Details
✕

**Leeds City Council Inner South Community Committee**

Published by Rachael Leeds [?] · September 28 · 🌐

Thank you to everyone who attended Middleton Action Day, especially Councillor Judith Blake, the Police Cadets West Yorkshire Police - Leeds South, Cleaner Neighbourhoods Team - Leeds City Council, Leeds Recycles, and Housing Leeds

We collected lots of rubbish, spoke to residents over a brew, and shared recipes to avoid food waste 😊

✔ **Get More Likes, Comments and Shares**  
Boost this post for £16 to reach up to 5,200 people.

**4,505**  
People Reached

**676**  
Engagements

Boost Post

**Performance for Your Post**

**4,505** People Reached

**37** Reactions, Comments & Shares 📊

<b>27</b> Like	<b>10</b> On Post	<b>17</b> On Shares
<b>1</b> Love	<b>1</b> On Post	<b>0</b> On Shares
<b>1</b> Wow	<b>0</b> On Post	<b>1</b> On Shares
<b>3</b> Comments	<b>2</b> On Post	<b>1</b> On Shares
<b>5</b> Shares	<b>5</b> On Post	<b>0</b> On Shares

**639** Post Clicks

<b>323</b> Photo Views	<b>0</b> Link Clicks 📄	<b>316</b> Other Clicks 📄
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**NEGATIVE FEEDBACK**

<b>4</b> Hide Post	<b>0</b> Hide All Posts
<b>0</b> Report as Spam	<b>0</b> Unlike Page

Reported stats may be delayed from what appears on posts

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**Inner South 'Community Committee'**  
Covering the 'Inner South' wards (Beeston & Holbeck, Hunslet & Riverside and Middleton Park)

**The Inner South Community Heroes Event**  
**22nd October 2019**  
**John Charles Centre for Sport**





## Photos of the Event



The **Community Heroes** event was held on 22nd October 2019, at John Charles Centre for Sport and led by Cllr Gohar Almass. The event celebrated the local people who work tirelessly in each community and councillors were asked to nominate groups (or individuals) who they felt deserved recognition.

Over 120 people, (including the local councillors from the Inner South Community Committee: Beeston & Holbeck, Hunslet & Riverside and Middleton Park) attended the celebration event, with **66** organisations and individuals receiving recognition for their efforts.

All the “Heroes” received a framed certificate and chocolates, which were presented by the Lord Mayor Cllr Eileen Taylor.

During the event, people enjoyed performances from local dancer Demi (frBreeze has Talent), DAZL dancers and an interactive set from the Bhangra Duet, where some of the audience even joined in.

The event ended with an address by Cllr Judith Blake, the leader of the Council, who thanked everyone for all that they do and all that they will do in the future and there was time for lots of photos.

All in all, the event was a great success, with lots of positive comments from participants!



# Individuals & Organisations Nominated



- **Manorfield Hall Community Centre**
- **DAZL**
- **Slung Low/Holbeck Club**
- **Deborah Lawrence – Lollipop Lady at Beeston Primary School**
- **Hunslet Rugby Foundation**
- **Middleton Guides and Brownies**
- **Beeston in Bloom**
- **Jean Savoury**
- **South Leeds Lakers Juniors**
- **Jo Firth and Stephen Firth, Rowland Road Workings Men's Club**
- **Friends of Hunslet Cemetery**
- **Masjid Ibraheem Leeds**
- **Cross Flatts Junior Parkrun**
- **Holbeck Elderly Aid**
- **Phil George**
- **Christine Smart**
- **David Blong**
- **Asha Neighbourhood Project**
- **Rose Keebles**
- **Ciaran Bingham Foundation Trust**
- **The Hunslet Club**
- **Dennis Kitchen**
- **Christine Thompson**
- **Patricia Jackson**
- **South Leeds Live at Home**
- **Friends of Trenthan Park**
- **Holbeck Gala Committee**
- **Friends of Hunslet Moor/Hunslet Moor Residents**
- **Holbeck Foodbank**
- **Harjinder Sagoo**
- **Hunslet TARA**
- **Middleton Elderly Aid**
- **Cottingley in Bloom**
- **Afia Khattun**
- **Al-Madina Jam-e-Masjid**
- **Guru Nanak Nishkam Sewak Jatha**
- **Tasty Tuesdays/Happy Fridays team (At BITMO Gate)**
- **Disabled Families of Middleton**
- **Holbeck in Bloom**
- **Friends of Middleton Park**
- **Beeston Festival Committee**
- **Dynamite Dance**
- **Friends of Cross Flatts Park**
- **Ken Burton – Beeston Local History Society**
- **Hamara Centre**
- **Trinity Network**
- **Health for All**
- **Cross Flatts Parkrun**
- **South Leeds Radio**
- **South Leeds Lakers Running Club**
- **Mordred Carver**
- **Hunslet Carr Residents Assn.**
- **Belle Isle Senior Action**
- **Bridge Café in Cross Flatts Park**
- **Middleton Light Railway**
- **Paula Liptrot**
- **St Luke's Cares**
- **Andrew Price**
- **Touchstone**
- **Friday Night Project**
- **Margaret Elizabeth Brown**
- **Jeremy Morton**
- **Urban Bike Park**



## ***Come along & have your say - get involved!!***

***Keep up to date with what's happening in Inner South follow us on twitter or like us on Facebook.***

 @\_Your Community

 Leeds City Council Inner South



The **Inner South Community Committee** discusses topics across all three wards. Meetings are open to the public and there is a 10 minutes open forum session, giving you the opportunity to ask Elected Members questions. All business meetings are held on a **Wednesday**. The next one will start at **2pm, 27th November 2019** (Committee Room 6 & 7—Civic Hall). Future meeting dates are as follows:

- **Wednesday, 4th March 2020 at 2.00pm —BITMO's Gate**

**We'd really love to see you there, so please keep an eye out for regular updates.**

For further information call the Communities Team on: **0113 3785808** or email **communitycommitteeefunding@leeds.gov.uk**

**Inner South Community Committee** will be coming to a community forum or local event near you, with the view of bringing people together to identify priorities and develop solutions that will make a difference for local people and their communities...watch this space ☺

## **Your Community Committee Members**

### **BEESTON AND HOLBECK WARD**



Cllr Gohar Almass



Cllr Angela Gabriel



Cllr Andrew Scopes

### **HUNSLET AND RIVERSIDE WARD**



Cllr Paul Wray



Cllr Elizabeth Nash



Cllr Mohammed Iqbal

### **MIDDLETON PARK WARD**



Cllr Judith Blake



Cllr Kim Groves



Cllr Paul Truswell



**Report of: Head of Stronger Communities**

**Report to: Inner South Community Committee – Beeston & Holbeck, Hunslet and Riverside, Middleton Park**

**Report author: Nadeem Siddique Telephone No: 07891 275424**

**Date: 27 November 2019 To note**

## **Title: Prevent in Leeds**

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### **Purpose of report**

1. To provide the Inner South Community Committee with a verbal update on the Prevent agenda in the Inner South Community Committee Area.

### **Main issues**

2. The verbal report is provided at the specific request of the Community Committee
3. The verbal report outlines:
  - **An overview of the national Prevent strategy**
  - **The Leeds approach to tackling extremism and terrorism**
  - **Governance structures**
  - **The Prevent Duty**
  - **Working with statutory partners**
  - **Working with communities**
  - **An overview of key risks and threats**
4. There will be an opportunity for questions from elected members and residents after the presentation.

### **Recommendations**

5. The Inner South Community Committee is asked to note the contents of the verbal report that will be provided by Nadeem Siddique, Prevent Coordinator.

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**Report of: Head of Stronger Communities**

**Report to: Inner South Community Committee**

**Report author: Lyn Bambury, Localities Officer**

**Date: 27<sup>th</sup> November 2019**

**To note**

## **Waste Service Review**

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### **Purpose of report**

1. To provide the Inner South Community Committee with an update on the Service Review of Waste Management.

### **Main issues**

2. The attached report is provided at the specific request of the chair of Inner South Community Committee.

### **Recommendations**

3. To note the contents of the briefing note and the update from Waste Management.

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**Report of: John Woolmer, Deputy Chief Officer, Waste Management, Communities Environment**

**Report to: Inner South Community Committee**

**Report author: John Woolmer (john.woolmer@leeds.gov.uk)**

**Date: 27 November 2019      To Note/Comment**

## **Waste Management Services – Update on the Refuse Service Review and National Waste Strategy implications for Leeds**

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### **Purpose of report**

1. This report provides an update to the Community Committee on progress with the review of the Refuse Service in Leeds;
2. The report also takes the opportunity to provide a brief update the development of a new National Resources and Waste Strategy and how that relates to Leeds.

### **Main issues**

#### **Refuse Service Review**

##### **(a) Background**

3. The overall objective of the review is to update and where necessary redesign the current household kerbside collection service so it is better placed to meet the challenges of a growing and evolving city/population.
4. The review is being undertaken within the context of significant housing/population growth citywide since the current routes were designed nearly 10 years ago, and the further growth planned in the city for the next 10 years. In addition, the national Resources and Waste Strategy, still in formal consultation stages following publication in December 2018, talks about significant changes to be made in 2023. For example, the

Strategy sets out Government commitments to fully fund kerbside collection of food waste, as well as a national deposit return scheme for plastic and glass bottles by 2023.

5. We therefore need a service in Leeds that is not only future proofed for the forecast growth, but in the best position possible to evolve our recycling offer to residents in a way that complements how consumers, producers and the retail sector also change habits, materials and recycling offers.
6. In addition to “looking forward” there is also a recognition the service needs to better respond to existing localised challenges. The city has large areas of terrace housing with very little off road parking, transient populations (including a large student population), multi-occupancy housing, high/low rise accommodation and city centre living. There are often significant practical issues for both the service and the customer.
7. The review is therefore not just a technical exercise of redesigning routes, but one that also looks at processes that support the operational work, how we better support and involve staff, our interaction with and accountability to the residents of Leeds and how we can get more recycling out of our existing kerbside infrastructure.
8. A Terms of Reference (ToR) for the review was developed in conjunction with the two main Trade Unions representing the workforce (GMB and Unison). The ToR set out set 14 clear joint objectives to deliver on (see Appendix A).
9. The initial intention was to complete the review by late 2019, with a desire to agree and implement elements during that period where sufficient progress is made and determine an implementation timescale for the remaining elements.
10. This progress report reflects on what has been achieved with the review to date, the timescale for the review to be completed and likely implementation timescales of remaining key elements.

## **(b) Progress to date**

11. Significant progress has been made on each of the stated objectives of the Review. Both in terms of actions and agreement as to what the way forward/solutions are.
12. The initial phase of the review was to work through each agreed objective and develop/agree key principles and actions that if developed and put in place would deliver those objectives, a full list of these is provided in Appendix B.
13. The most significant principles/priorities for action agreed at this stage were:
  - ✓ agreement on how routes should be redesigned from scratch, and the key factors that need building in (e.g. new builds); with a key outcome being more effective and efficient use of the resources and staff feeling service finish times across crews are fair/equal;

- ✓ move to the core routes designed around 10 areas of the city, coterminous with Community Committees and to help embed more local working/pride between crews (and other relevant services such as Cleaner Neighbourhood Teams) in those areas;
- ✓ more bespoke solutions to be worked up for the city centre, high rise and areas of high population density/transiency;
- ✓ reducing the amount of missed scheduled bin collections through tacking causes of access problems – for example more yellow lines to reduce vehicle blockages, and smaller wagons where street designs and swathes of terrace housing without drives necessitate;
- ✓ the agreement that the daily use of in-cab technology is key to achieving many of the joint objectives and in empowering crews to do the job effectively;
- ✓ agreement on the importance of the proposed Crew Chargehand role and need to support staff in their successful development into that role;

14. The headline principle that perhaps will interest the Committee the most is that all routes covering the whole city will be redesigned for all waste streams, and the new routes will be designed as much as possible to be coterminous with the Community Committees.

15. This is seen as a key development so as to:

- Improve the accountability of the service
- Improve operational links/relationships with other localised services, such as Cleaner Neighbourhood Teams
- Improve connectivity and relationships with Councillors and local initiatives/people that have a shared desire to see improvements in recycling rates and tackle localised issues that affect the reliability of collections.
- Support crews to feel part of a local team

16. The technical work underpinning the route redesign element of the review has taken much longer than originally planned, mainly due to the ambitious scope of the project, including designing around Community Committee boundaries, specialist areas and factoring in new builds/developments.

17. However, in the meantime progress has been made on many of the objectives. The most significant being:

**(a) Introduction of a new Crew Chargehand role to the service**

In late spring/early summer consultation took place with Trade Unions and staff to agree and introduce this new role for every crew/vehicle. The recruitment has been successfully completed – with 98% of posts filled from existing Drivers. A training/development programme is currently being delivered. The new role includes responsibilities to:

- *lead on understanding and following the collection route/tasks assigned for each day's work and ensure completion to level of quality required – for example that assisted collections/wheel-outs are completed, access problems are safely overcome where possible and empty bins are returned in a safe and neat position;*
- *be responsible for ensuring the main in-cab recording system (currently Bartec) is operational at all times and where it is not that is reported immediately;*
- *be responsible for ensuring accurate input/recording of all necessary information on the in-cab system is being done; for example crew check-ins, missed collections and the reasons for the non-collection, damaged bins etc.*

**(b) Effective use of in-cab technology**

Historically when this task was divided amongst the crew, in-cab technology usage was as low as 10%. We are still in the early stages of training all our newly recruited Crew Chargehands; however effective in-cab usage (i.e. not just switching it on, but using it to properly record misses etc.) is already over 60% and producing good information that is helping us improve how we deliver the service. This level of in-cab technology use is consistently higher than we have ever achieved in the past, and will improve further as we complete the Crew Chargehand training programme currently underway, as well as deal with the hardware and software issues now being identified.

**(c) End of Day (EOD) Reports**

The two main areas for improvement were identified as reliability and quality of information provided. The reliability of information (which is mainly reassurance that the streets that crews have been unable to collect bins from that day are actually included on the report) has seen improvement over the last 2/3 months as Crew Chargehands get used to their role and as the use of in-cab technology grows. Contact from Members pointing out streets that have been reported to them but not on the EOD report has fallen considerably. The report itself has been redesigned and a new, consistent format will be used from December. This will include the “carry forward” of any recoveries not made from the previous day's report. In addition, once the necessary IT changes have been made to the in-cab and the case management system, a more useful range of reasons will be provided to explain why a particular street could not be collected that day.

**(d) Fleet renewal**

The replacement of well over half of the existing fleet (45 Refuse Collection vehicles) is on track to be in place by the end of December 2019 with 7 already delivered and operational. These vehicles will all be Clean Air compliant. The remainder of the fleet will be replaced in 2020 and 2021.

**(e) Traffic Regulation Orders**

Proposals have been worked up through consultation and involvement of Members and staff and using missed collections analysis. Technical assessments on over 100 sites has been completed by highways colleagues. The relevant Traffic Regulation Order is now ready to present to Executive Board for approval. However, due to the cancellation

of the December meeting due to the General Election, we are now working for this to be presented in January 2020. The intention is for the approval to allow additional locations to be added to the Order without further reference to Executive Board, subject to any necessary local consultation etc.

**(f) Proof of concept work for new route coterminosity with Community Committees**

Modelling has been completed to test the potential impact of redesigning routes across the city to fit as much as possible with Community Committee boundaries. This indicates that, at least in principle, the concept is workable, “makes sense” operationally and is not likely to add disproportionate cost/inefficiencies.

**(g) New Garden Waste Collection routes**

The citywide redesign of the garden waste collection routes has now been drafted. The next stage is consultation with staff to reality check the routes, and then with Ward Members to provide opportunity to make suggested collection day changes etc. The current plan is to introduce the new routes/collection days when the service reassumes in March 2020.

**(h) Scoping work for “specialist” teams/areas**

Route design work has begun to scope what delivery models would be deliverable in the areas where the current model simply cannot work effectively; particularly in large areas of concentrated terraced housing/no driveways, high occupancy/dense population, transient communities and poor recycling.

**(c) Next Steps**

18. The current expectations are for the following key milestones:

**By end of December:** half the refuse fleet replaced with new vehicles; garden waste routes ready to consult with Members; new End of Day reports being used; consultation with relevant ward members on “specialist team” models.

**By January 2020:** training programme of Crew Chargehands complete and 100% use of in-cab technology, approval for new TROs to help improve access.

**By March 2020:** introduction of new garden waste collection routes; consultation with ward members on draft new black and green bin collection routes, introduction of new routes for black and green bins in the “specialist team” areas.

**Late Spring 2020:** introduction of new black and green bin collection routes for remainder of the city.

**Summer 2020:** introduction of public “end of day” style information providing residents with “live” details on problems experienced that day and what the recovery plans are; new citywide depot/HQ operational

## National Resources and Waste Strategy and Leeds Waste Strategy

19. The Government published its National Resources and Waste Strategy in December 2018. At the time, the key headlines from the Department for Environment, Food and Rural Affairs (DEFRA) were:
- The introduction of extended producer responsibility (EPR) for packaging so business and industry pay the full net cost of recycling or disposing of their packaging waste.
  - EPR will include a review of producer responsibility schemes for items that can be harder or costly to recycle including cars, electrical goods and batteries. Extending EPR to textiles, fishing gear, tyres, certain materials from construction and demolition and bulky waste such as mattresses, furniture and carpets will also be explored.
  - Mandatory weekly separate collections of food waste for every household, subject to consultation.
  - A Deposit Return Scheme (DRS) will be brought in, subject to consultation, to increase the recycling 'on the go' of single-use drinks containers, including bottles, cans and disposable cups filled at the point of sale.
  - To increase recycling, a consistent set of recyclable materials collected from businesses and households will be instigated on a national basis together with consistent labelling on packaging.
  - Mandatory guarantees and extended warranties on products to encourage manufacturers to design products that last longer and drive up the levels of repair and reuse will be introduced.
  - Annual reporting of food surplus and waste by food businesses will be laid down. If progress is insufficient consultation will start on introducing mandatory targets for food waste prevention.
20. The initial consultation phase concluded in May 2019. DEFRA provided an update in late July which indicated no changes to the principle set out in the Strategy that any required changes to how Councils manage waste will be fully funded. The update stated the elements of the strategy that look to introduce greater producer responsibility for ensuring recyclability of packaging and a Deposit Return Scheme remain key. In July, DEFRA reported that it intends to bring forward fresh consultations on firm plans in early 2020.
21. In the meantime, the Government announced the Environment Bill 2019/20. This bill was due for its second reading towards the end of October 2019, but the dissolution of Parliament prevented that happening. The Bill makes reference to the Office for Environmental Protection's "25 Year Environmental Plan". This plan has a section "Minimising Waste" which includes statements such as: "*We will minimise waste, reuse materials as much as we can and manage materials at the end of their life to minimise the impact on the environment. We will do this by: working towards our ambition of zero avoidable waste by 2050, working to a target of eliminating avoidable plastic waste by*



*end of 2042, meeting all existing waste targets – including those on landfill, reuse and recycling – and developing ambitious new future targets and milestones”*

22. Within the context of this emerging/evolving national strategy, the Waste Strategy for Leeds was approved at the July 2019 Executive Board. Appended to this report is the “plan on a page” summarising the agreed strategic approach (Appendix C).
23. The Council is in positive discussions with DEFRA in relation to the future recycling target for Leeds. There is recognition that the current position is reflective of a national trend, particularly in comparison to other core/large cities. Although it is not anticipated that the measure of success will change in the short term, there is an expectation that new/revised legislation that comes from the National Strategy will reflect both the tonnage based measures of amounts of waste recycled and a measure that recognises the carbon impact of actions taken. That is not yet stated however, and we await further guidance and detail from DEFRA in 2020. It is therefore difficult for the Council to be clear at this moment on what “the future recycling targets as defined by DEFRA” may be.
24. The Leeds Strategy and work being undertaken as part of the refuse service review, is however looking at ensuring we anticipate as much as possible what may be required, and ensure we move forward/improve on existing measures regardless.
25. In the meantime we continue to innovate and introduce new ways for residents to reduce, re-use and recycle, with a focus on supporting people to change habits/behaviours and to move our focus to carbon reduction. Recent examples include:
  - ✓ From mid-November, the addition of new materials/items accepted in the green bin for the first time in Leeds (pots, trays, tubs and cartons). Resulting in the vast majority of household plastics now being accepted in Leeds green bins for recycling.
  - ✓ The innovative partnership with the charity Hubbub for the “recycling on the go” initiative in the city centre– with 60 new dedicated bins on the streets and 80 new bins inside places such as shopping centres. In the 8 months of the trial over 65,000 cans, 55,000 bottles and almost 600,000 coffee cups were collected for recycling. To help “mainstream” this initiative, we have now committed to continue to empty and take the bins for recycling as part of our city centre street cleansing offer.
  - ✓ Education/social media campaign to get back to basics with what goes in the green bin; for example clear, pictorial “what goes in your green bin” information on the leaflet that is being sent to all households to inform them of the Christmas collection arrangements/dates this year (attached as Appendix D for information) and the production of a social media friendly animation explaining what happens to green bin contents.
  - ✓ Expansion of bottle and textile banks in Leeds; there are currently 665 LCC bottle banks across the city, capturing around 9,500 tonnes of glass a year for recycling. Ward Councillors are being encouraged to help identify local sites where a new bank would be successful or where existing banks could be more effective. Longer term, the impact of national Deposit Return Scheme proposed in the National Resources and Waste Strategy on the amount of glass that residents would switch to taking to reverse vending or alternative “reimbursement” facilities is of course a consideration;

and an example of the difficulty we have currently in predicting, planning for, prioritising and investing in recycling improvements for individual waste streams.

- ✓ Development of better recycling service offers in areas of traditionally poor recycling; the refuse service review has identified areas such as Harehills, Headingley, Hyde Park, Woodhouse, City Centre and high rise flats as places where recycling rates are low and where a different approach would help residents recycle more.
- ✓ Improvements at Household Recycling and Waste Sites to encourage more recycling and re-use; for example, production of a social media friendly animation showing what can be taken to sites and promoting the re-use of items by charities, improved signage and layouts at sites and work with re-use charity partners to trial the use of volunteers at sites to advise customers/residents.
- ✓ We have begun trials at one of our Household Waste and Recycling sites, Kirkstall, to collect and dispose of polystyrene, crisp packets and coffee cups. If it's viable in terms of markets and cost we will be rolling out to other sites;
- ✓ Two successful bids have been made to the national Distributor Takeback Scheme, amounting to over £124,000 for Leeds. This will enable us to undertake activities and improve facilities to increase the amount of Waste Electric and Electronic Equipment (WEEE) we recycle by 130 tonnes and the amount that is re-used by 40 tonnes. We will be working on "amnesty" in schools, employing more staff at recycling sites, providing funding to our re-use partner charities to help with staffing and PAT testing and increase and improve our WEEE bring banks across the city;
- ✓ Closer working with Community Committees to better support local initiatives/opportunities; the Refuse Service review is looking at how the service can be better designed/structured, both operationally and accountability wise, so as to better link with Community Committees and local opportunities. The current route redesigns are being based on achieving as much coterminosity as possible with Community Committee boundaries. This of course is subject to affordability but is a priority of the review to try and achieve. The service is keen to engage with Community Committees on what local opportunities there are to better support those in the community who champion reduce, re-use and recycle.

26. However, it's worth summarising the key issues that until about which we receive further clarity from DEFRA makes it very difficult for us to make local decisions, at least until further clarity is provided by DEFRA, hopefully in 2020;

- Glass – a key part of the NRWS is to introduce a continental style Deposit Return Scheme (DRS) that would include glass bottles and possibly jars. The reason being to incentivise the public to take their glass back to facilities in shops/supermarkets that would accept the items and refund the customer in the form of a store credit or possibly money. This may take the form a "reverse vending machine" for example. An obvious consequence of a successful introduction of this requirement would be the amount of glass to collect from the kerbside would be far less. Indeed when launching the strategy for consultation, DEFRA said "Similar schemes already operate successfully in other countries – for example, total return rates of drinks containers in Denmark, Finland, Germany, Norway, the Netherlands and Sweden are at 90%, 92%, 98%, 92% and 85% respectively". Yet the NRWS still also talks about glass being on the list of proposed waste streams that Councils may be

required to separately collect at the kerbside from 2023 - under the “consistent recycling collections” part of the strategy.

- Food – another key part of the NRWS is to require Councils to offer the kerbside collection of food waste to all residents. The rationale stated by DEFRA is to reduce the amount of food being landfilled and therefore contributing to greenhouse gas effect caused by the methane emissions. In Leeds, of course, any food placed correctly in the black bin goes to the RERF and is burnt to produce power and heating; so no food goes to landfill. In the NRWS it was initially clear that future food collections should be collected and processed separate from any other waste stream. However, following the consultation period in 2019, DEFRA now indicates that the method of collection of food would be subject to what is “technically, environmentally or economically practicable” (known as the “TEEP” test). This is welcomed as it suggests that we can develop a solution that works the best for Leeds.
- Funding – as part of the NWRS consultation DEFRA stated “the government will ensure that local authorities are resourced to meet new costs arising from this policy”. The extension of a national producer responsibility system which could, for example, include the “world leading new tax” of any packaging that has less than 30% recycled content is a key part of the strategy. The Government states; “the management of packaging waste costs local authorities in the region of £820m per year. The proposals in this consultation mean that the funding to meet these costs will transfer from central government and local taxpayers to businesses”. Much of the cost to Council’s will of course be up-front, infrastructural costs (for example plant, machinery, vehicles). The Government. It is not clear when the clock starts ticking in this respect and DEFRA is yet to provide clarity on that issue. One interpretation is that means anything introduced by Councils after the strategy was approved in December 2018, another is that means once the appropriate legislation is approved, and some interpret as it as from 2023 when the strategy says the bulk of the requirements in the legislation will take effect from. Again, we look forward to further clarity on this in 2020.

## Conclusions

27. The review of the Refuse Service is wide ranging and ambitious – demonstrated by the agreed objectives set out in this report. The review is not just about bringing routes up to date and therefore more efficient; but about improvements to accountability, ethos, processes, communication, staff welfare and preparing for challenges to come. The review also seeks to develop solution to parts of the city where the current configuration neither works for the service or the customer.
28. Working collaboratively with Trade Unions, significant progress has been made on a number of key elements of the review. Action has already been undertaken to change roles in crews, improve the use of technology, produce more reliable end of day information, consult and agree a TRO proposal, redesign garden waste routes and

29. The broad ambitions set out in the National Resources and Waste Strategy are welcomed. Clarity about the future legal requirements on Councils and what exactly will be funded and from when is of course critical. It is clear that some of the detail will change as a result of the consultation period. Already for example, there appears to be some change on the food waste proposals.
30. In the meantime, as set out in the Leeds strategy, we will continue to prepare for what we anticipate to be future requirements, work with stakeholders across the city on influencing and supporting behavioral change to how people reduce and manage waste and make further improvements to our existing recycling and re-use offers.

## **Recommendations**

31. The Community Committee is asked to note and comment on the contents of this report and to help promote the reduction, re-use and recycling of waste locally; in particular to consider how best to support local groups wanting to make a difference and change people's behaviours.

## Appendix A: Review Objectives

Objective 1: *To make the rounds/routes more fair through the usual finish times of routes being much more equal. This will require us to establish and agree what a reasonable day's work looks like;*

Objective 2: *To add capacity into the rounds to be able to collect from new house builds now and planned in the next few years.*

Objective 3: *To add capacity to cover seasonal peaks in presentation of garden waste;*

Objective 4: *To increase the % bins collected on their due day and where that's not possible, to always recover multiple addresses within 48hrs (so having a clear and achievable solution to addressing how "slippage" is recovered);*

Objective 5: *To establish clearer lines of responsibility within crews for tasks undertaken during the day and how that relates to the role of supervisors/managers. This includes the introduction of a new Crew Chargehand role (see Appendix A for more detail on that proposed role);*

Objective 6: *To be more open and accountable as a service to customers, but at the same time being clearer about what is expected of customers in the presentation of their waste and the limitations of the service we provide;*

Objective 7: *To ensure we can reliably make collections in the more challenging locations and bring different solutions and resources to support collections in these areas;*

Objective 8: *To deal with changed travel patterns as the service moves to the new headquarters/depot from early 2020, including the facilitation of crew pick-ups.*

Objective 9: *To help inform decisions on future fleet requirements – reviewing types & numbers of vehicles needed now and in the future;*

Objective 10: *To ensure we have a reliable electronic record of what's gone on in each round, every day;*

Objective 11: *To build in time for proper staff appraisals and training and development*

Objective 12: *be a basis to build on as different kerbside collections are considered to increase recycling rates;*

Objective 13: *enable implementation of the Council's policies on excess bins, contamination and side waste;*

Objective 14: *ensure enhanced services (e.g. assisted collections/pull outs and medi-waste) are provided where justified.*



## **Appendix B: Key Principles/Actions developed and agreed**

- Citywide route redesign from a blank map;
- Routes designed around 10 operational areas based on Community Committee boundaries;
- Team approach to task and finish, with Crew Chargehands working together, helped by the same black/green waste stream being collected across each area where possible.
- Recently built new homes that are being covered by citywide crews will be designed into new local routes;
- All routes will include “future proofing” for known housing developments planned for the next few years, although the scale of some developments planned in Leeds is such that the new routes required for these may need to be designed and resourced at a later date;
- In the period prior to the additional homes being built, the crew will have a degree of spare capacity which may be used for additional tasks – such as helping do recoveries or assisting with area completion of daily collections;
- There is particular pressure with the degree of existing and forecast city centre (inc South Bank) growth and a dedicated city centre team will be created to have the capacity and resources to meet the specific service challenges. There is a recognition this may need bespoke solutions;
- One, separately managed, garden waste team/service for the city;
- Greater ability/flexibility to “double-up” garden waste routes in time of low presentation;
- Garden waste routes designed on higher average presentation rates than currently, so better able to cope in high demand weeks;
- During exceptional periods of high garden waste presentation an additional vehicle will be crewed-up;
- Explore whether offering a reduced garden waste service throughout winter is needed/feasible/affordable – possibly looking to try it out in a part of the city.
- local solutions to prevent illegally parked cars (e.g. Traffic Regulation Orders/yellow lines);
- the introduction of more, smaller size wagons;
- creating dedicated teams for city centre, high rise and densely populated/housing areas that also have high transiency levels (Harehills, Headingley/Hyde Park/Woodhouse has been identified as the largest areas of );
- introduction of a new Crew Chargehand role on every vehicle;
- ensuring in-cab technology is fit for purpose and being used by crews, overseen by the Crew Chargehand;
- a development programme for new Crew Chargehands;
- better use of in-cab technology used to empower crews to complete tasks and report issues;
- importance of good two-way communication between Team Leader and Crew Chargehand.
- working correctly and used effectively by staff, the use of in-cab technology to report/record issues the crew come across would help empower them to have frustrations such as repeat recycling bin contaminations dealt with.
- all staff need the appropriate training and support;
- the technology needs to be reliable/fit for purpose.
- allowing staff to have dedicated appraisal days is key to ensuring quality discussion;
- opportunities for Loaders to progress within the Council need to be highlighted;
- staff to be encouraged and supported to spend a day working with other services where they feel it would be a good/useful experience for them;

- mainly through the appraisal process, Loaders aspiring to become Team Leaders should be identified and opportunities to shadow Team Leaders (inc. in other services) offered.
- to ensure that we are getting the most out of the available resources/infrastructure to deliver a reliable service for Leeds with a workforce motivated and supported to do the best they can;
- excess bins – to develop a process to initially target and remove excessive black bins which will involve the identification of the bins by crews
- contaminated bins – to develop a process initially targeting green bins that have been contaminated with non-recyclable material. To involve the identification by crews and then an agreed process that makes clear what then happens to the bin, what the message to the resident is, what punitive action is taken and at what stage, and who does each element of this process (including evidence gathering).
- the Medi-waste service should be a priority and the most reliable service we provide;
- assisted wheel-outs should be reliable and the effective use of in-cab technology is key to that;
- there needs to be a better process for crews to report where they believe a change in occupier has taken place at an assisted wheel out address;
- to continue to work closely together following the review to consider what future changes to kerbside recycling requirements will mean and what would work best for Leeds.

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